

BUREAU OF JUSTICE ASSISTANCE

**Adult Drug Court and Veterans Treatment Court  
Planning, Training, Technical Assistance, and  
Resource Center Initiative FY 2019 Competitive Grant  
Announcement**

**March 21, 2019**

**1:00 – 2:00 PM EST**



# Adult Drug Court and Veterans Treatment Court Planning, Training, Technical Assistance, and Resource Center Initiative FY 2019 Competitive Grant Announcement



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# Overview

- FY 2019 Bureau of Justice Assistance (BJA) Drug Court Funding
- Administration's Priorities, Goals, and Purpose
- Eligibility Requirements
- Review of the Funding Categories
- Review Application Sections
- Questions and Answers

# Annual Drug Court Funding History

Department of Justice Drug Court Appropriations			
FY	Adult Drug Courts	Veterans Treatment Courts	Total
2016	\$ 42 MILLION	\$ 6 MILLION	\$ 48 MILLION
2017	\$ 43 MILLION	\$ 7 MILLION	\$ 50 MILLION
2018	\$ 75 MILLION	\$20 MILLION	\$ 95 MILLION
2019	\$ 77 MILLION	\$22 MILLION	\$ 99 MILLION

# Administration's Priorities

- **Administer** comprehensive strategies that address the opioid crisis and prevent overdose.
- **Support** law enforcement's and other criminal justice partners' efforts to prevent future crimes.
- **Promote** the use of evidence-based strategies that reduce recidivism and substance abuse.
- **Ensure** veterans have access to the care they need, including those experiencing post-traumatic stress disorder.
- **Provide** access to services to tribal and rural communities with a specific focus on communities with high crime rates.
- **Establish** a sustainability plan that moves past initial implementation into long-term viability.

# Goals

BJA currently provides financial and technical support to over 220 drug treatment courts in the United States through the Adult Drug Court and Veterans Treatment Court Discretionary Grant Program.

The goal of the program is to equip courts and community supervision systems with the necessary tools and resources, utilizing the most current evidence-based practices and principles, to intervene with participants who abuse substances while preparing them for success in the community.

# Purpose

The purpose of the Adult Drug Court and Veterans Treatment Court Training, Technical Assistance, and Resource Center (ADC VTC TTA) Initiative is to provide a wide range of training and technical assistance services to BJA grantees and the field. Through this solicitation, selected providers will:

- Identify and implement cost-effective training strategies.
- Establish and maintain a list of expert consultants for TA support to grantees.
- Expand TTA services to address areas consistent with Administration's priorities.
- Support national and federal partners and the ADC VTC TTA collaborative on related projects.

# Collaboration

- In an effort to provide the range of expertise and experience to complete all the objectives under each category, BJA welcomes applications whose proposals include collaboration with multiple providers; however, only one application by any particular applicant entity will be considered, all others must be proposed as subrecipients.
- The applicant must be the entity that would have primary responsibility for carrying out the award, including administering the funding and managing the entire project.
- An entity may also be proposed as a subrecipient (subgrantee) in more than one application.

# Knowledge and Expertise

- Expert knowledge of drug courts, including the type or types of courts to be served
- Extensive experience in brokering and developing training and technical assistance
- Experience in identification and implementation of best practices
- Program documentation, resource compilation, and information dissemination experience
- The willingness to work with BJA and other partners as a member of a training and technical assistance collaborative
- Expert knowledge on the sustainability of drug courts

# Who May Apply

Eligible applicants are limited to:

- For-profit (commercial) organizations
- Nonprofit organizations (including tribal organizations)
- Faith-based and community organizations
- Institutions of higher education (including tribal institutions of higher education) with demonstrated expertise in assisting communities to develop, implement, and enhance drug courts

**Note:** All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

**Drug Court Solicitation was released on  
February 12, 2019  
Close Date: April 16, 2019**

# Federal Award Information

- ***Seven awards*** with an estimated total amount up to **\$20,700,000**
- Period of performance: ***24-months***
- Types of awards: ***Cooperative agreements***
- Start date: ***January 1, 2020***
- The FY19 ADC VTC TTA Initiative solicitation offers ***6 categories***.

# Federal Award Information (cont.)

**Category 1:** Adult Drug Court Planning Initiative (DCPI). Up to **\$2,900,000.**

**Category 2: (Two awards)**

--Adult Drug Court Training Initiative (DCTI). Up to **\$4,400,000.**

--National Drug Court Resource Center (NDCRC). Up to **\$1,600,000.**

**Category 3:** Adult Drug Court Site-specific TTA (Site-specific). Up to **\$5,400,000.**

# Federal Award Information (cont.)

**Category 4:** Adult Drug Court State-based TTA (State-based). Up to **\$2,400,000**.

**Category 5:** Veterans Treatment Court Site-specific TTA (VTC TTA). Up to **\$2,000,000**.

**Category 6:** Tribal Healing to Wellness Court Site-specific TTA (THWC TTA). Up to **\$2,000,000**. **Note:** BJA may make an additional award for Opioid focused TTA within category 6.

# Categories

## **Category 1. Adult Drug Court Planning Initiative (DCPI)**

The selected provider will deliver comprehensive implementation training for jurisdictions that demonstrate interest in developing and implementing a new drug court program, including Adult Drug Courts, Veterans Treatment Courts, and Tribal Healing to Wellness Courts (THWCs). The provider will coordinate with the selected VTC TTA and THWC TTA provider on the VTC Planning Initiative (VTCPI) and THW Planning Initiative (THWPI).

# Categories (cont.)

## **Category 2. Awardee One:** Adult Drug Court Training Initiative (DCTI)

The selected provider will offer a menu of up to 22 BJA-approved trainings for ADCs and VTCs. The audience are drug courts that have a minimum of two years' of operating experience. The provider will:

- Conduct a minimum of 50 onsite trainings along with up to 26 state-sponsored trainings per year.
- Update and maintain the training curricula on a DCTI web page.
- Host online train-the-trainer operational tune-ups.
- Ensure that the curricula is updated based on newly identified needs and emerging issues.

# Categories (cont.)

## **Category 2: Awardee Two: National Drug Court Resource Center (NDCRC)**

The NDCRC serves as a repository for drug court professionals to access a wide range of resources online. The selected provider will be responsible for:

- Maintaining the national drug court database and a searchable, online map of active U.S. drug courts.
- Conducting a bi-annual survey of drug courts nationwide and publishing the findings
- Developing and disseminating drug court evidence-based practices, fact sheets, videos, statutory and case law development, podcasts, and interactive webinars on emerging topics.
- Collecting, curating, cataloging, and making available drug court operational documents such as policies and procedures manuals, research findings, and evaluation summaries.

# Categories (cont.)

## **Category 3.** Adult Drug Court Site-specific TA

The provider will provide technical assistance (TA) that is tailored to the needs of each individual program and designed to assist the program in developing, implementing, and sustaining evidence-based practices. The selected provider will:

- Conduct site visits to assess approximately 90 newly awarded BJA Adult Drug Court and Veterans Treatment Court implementation and enhancement grantees.
- Conduct strategic planning meetings and trainings, assist with program design, and review data collection and analysis strategies.
- Work with the state-based TA provider to ensure maximum coordination in delivering TA to local grantees, working with statewide coordinators; and
- Develop and/or maintain a drug court TA website.

# Categories (cont.)

## Category 4. State-based TA

The state-based TA is geared toward state court administrators seeking assistance in planning, operations, evaluation, data collection, and institutionalization of drug courts statewide. The selected provider will:

- Provide TA to a pool of approximately 40 statewide coordinators and courts.
- Work with the site-specific TA provider to ensure maximum coordination delivering TA at the state and local levels.
- Develop uniform TA request and response protocols for grantees.
- Develop and implement a mechanism to track implementation of the TA recommendations.

# Categories (cont.)

## **Category 5.** Veterans Treatment Court (VTC) Site-specific TTA

The provider will be responsible for delivering services that are consistent with the VTC model to include the NADCP Best Practice Standards and the VTC 10 Key Components. The selected provider will:

- Provide a wide range of comprehensive onsite/offsite TTA to a pool of approximately 50 VTC grantees.
- Conduct site visits to assess approximately 20 newly funded BJA VTC grantees.
- Coordinate an annual VTC conference.
- Develop and implement a mechanism to track implementation of the TA recommendations, and provide follow-up, offsite assistance based on the recommendations.

# Categories (cont.)

## **Category 6.** Tribal Healing to Wellness Courts (THWCs) Site-specific TTA

The provider will be responsible for providing a wide range of comprehensive onsite and offsite TTA that is consistent with the Tribal Key Components and the NADCP best practice standards. The selected provider will:

- Develop uniform TA request and response protocols for working with the THWC grantees funded under the ADC program and THWCs funded under Purpose Area 3 of the Coordinated Tribal Assistance solicitation (CTAS).
- Conduct site visits to assess approximately 15 newly BJA-funded THWC grantees.
- Conduct a national enhancement training, assisting tribes in using data and program performance to ensure drug court sustainability, developing and disseminating THWC publications.

# Application Sections

1. Application for Federal Assistance (SF-424) **(p.15)**
2. Project Abstract (required) **(p.16)**
3. Program Narrative (required) **(pp.16-18)**
4. Budget Detail Worksheet and Budget Narrative (required) **(p.18)**
5. Information on Proposed Subawards (if any) as well as on Proposed Procurement Contracts (if any) **(p.19)**
6. Indirect Cost Rate Agreement (if applicable) **(p.21)**
7. Tribal Authorizing Resolution (if applicable) **(p.22)**
8. Financial Management and System of Internal Controls Questionnaire **(p.22)**
9. Disclosure of Lobbying Activities (SF-LLL) **(p.23)**
10. Additional Attachments (listed on next slide) **(p.23)**

# Application Sections (cont.)

## Additional Attachments

- Project Timeline (required), Résumé, Letters of Support, and Work Product Examples (**p.23**)
- Applicant Disclosure of Proposed Subrecipients (**p.23**)
- Applicant Disclosure of Pending Applications (**p.23**)
- Applicant Disclosure and Justification – DOJ High Risk Grantees (**p.24**)
- Research and Evaluation Independence and Integrity (**p.25**)
- Request Justification for Employee Compensation: Waiver (if applicable) (**p.13**) *Note: waiver should include a detailed justification in the Budget Narrative of the application)*

# Abstract

- Funding category
- Describe potential partnerships and how your mission will contribute to the goals of the ADC VTC TTA collaborative.
- Describe collaboration with partners to assist BJA grantees and the field with implementation of evidence-based practices.
- Describe experience with the following:
  - (1) ability to provide interactive training based on the adult learning theory.
  - (2) ability to tailor assistance to the target audience.
  - (3) ability to develop and expand online and distance learning resources.
  - (4) ability to develop uniform protocols for evaluating and reporting on programming and drug court trends.

**Note:** BJA recommends that applicants use the provided abstract template. If an applicant needs to include more words beyond the 400 limit, the applicant may submit an attachment labeled abstract with the application.

# Program Narrative

Double-spaced, using standard 12-point font with 1-inch margins, and should not exceed 20 pages. Number pages “1 of 20,” etc.

Section	Categories 1-6
Statement of the Problem	15%
Project Design and Implementation	40%
Capabilities and Competencies	25%
Impact/Outcomes, Evaluation, and Performance Measure Data Collection Plan	10%
Budget and Budget Narrative	10%

# Budget and Budget Narrative

- All applicants should use the Excel version when completing the proposed budget in an application.
- Itemize the budget for each year of the grant.
- The solicitation does not require a match, but if a voluntary match amount is provided and OJP approves the budget, the approved budget becomes mandatory and subject to audit.
- Prior approval, planning, and reporting of conference/meeting/ training costs.

# Budget and Budget Narrative (cont.)

- All applicants should demonstrate cost-effective strategies for delivering training and technical assistance services.
- All applicants should detail why planned in-person meetings are necessary as compared to virtual meetings.
- All applicants should demonstrate how technology and collaboration with outside organizations could be used to reduce costs without compromising quality.

# Project Timeline (required)

- Outline goals and objectives.
- Summarize major activities, expected dates of completion, and responsible agencies.



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# Stay Connected!!



## Social Media

- Facebook: <https://www.facebook.com/DOJBJA>
- Twitter: <https://twitter.com/DOJBJA>
- RSS: <https://www.bja.gov/Connect.aspx>

For information on funding opportunities, publications, and initiatives, visit

**BJA's website** – <https://www.bja.gov>

**BJA's Adult Drug Court and Veterans Treatment Court website** -  
[https://www.bja.gov/ProgramDetails.aspx?Program\\_ID=58](https://www.bja.gov/ProgramDetails.aspx?Program_ID=58)

# Recommended Resources

## OJP Funding Resource Center

- <https://ojp.gov/funding/index.htm>

## 2019 OJP Grant Application Resource Guide

- <https://ojp.gov/funding/Apply/Resources/Grant-App-Resource-Guide.htm>

## DOJ Grants Financial Guide

- <https://ojp.gov/financialguide/DOJ/index.htm>

## DOJ Grants Financial Management Online Training

- <https://ojpfgm.webfirst.com/>

## NIJ's CrimeSolutions.gov

- <https://www.CrimeSolutions.gov>

# Application Assistance and Support



## National Criminal Justice Reference Service (NCJRS) Response Center

<https://www.ncjrs.gov>

- Provides solicitation support and general assistance.
- Links to all current OJP funding opportunities.
- Funding Notices - subscribe to receive email notifications of new opportunities:
  - Sign up to receive the bi-weekly JUSTINFO newsletter as well as the weekly Funding News From NCJRS email.
  - Be sure to select “Grants/funding” as an area of interest in your NCJRS registration profile when you subscribe.
- **email** - [grants@ncjrs.gov](mailto:grants@ncjrs.gov)
- **web chat** - <https://webcontact.ncjrs.gov/ncjchat/chat.jsp>
- **toll free** at 800-851-3420;
- **TTY** at 301-240-6310 (hearing impaired only)

The NCJRS Response Center hours of operation are 10:00 a.m. to 6:00 p.m. eastern time, Monday through Friday.

# Application Assistance

## Grants.gov

- Provides technical assistance with submitting an application:
  - **Customer Support Hotline** – 800-518-4726 or 606-545-5035
    - The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.
  - **Email**
    - [support@grants.gov](mailto:support@grants.gov)
  - **Website**
    - <https://www.grants.gov/web/grants/support.html>
- Provides information on available federal funding opportunities for various federal agencies.

# Recommend Resources

## BJA Grant Applicant Education Series

A series of four previously recorded webinars designed to assist potential applicants interested in applying for BJA funding opportunities.

- Funding Opportunities for Your Community in 2019: An Overview of What's Ahead
- The First Steps to Applying, Prepare Now
- The Federal Funding Process: What New and Seasoned Applicants Should Consider
- Submitting Your Application: Avoid These Common Mistakes
- <https://www.bja.gov/funding/webinars.html>

# Questions & Answers