



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for the State and Local Terrorism Prevention Training and Technical Assistance Program. This training and technical assistance program will further the Department's counter-terror efforts and assist state, local, and tribal law enforcement agencies to prevent acts of terror in their jurisdictions.

State and Local Terrorism Prevention Training and Technical Assistance Program FY 2007 Competitive Grant Announcement

Eligibility

Applicants are limited to for-profit (commercial) organizations; nonprofit organizations; faith-based and community organizations; institutions of higher education; and consortiums with significant and demonstrated experience in terror prevention training and technical assistance.

(See "Eligibility," page 2)

Deadline

All applications are due by 8:00 p.m. e.t. on May 10, 2007.

(See "Deadline: Applications," page 1)

Contact Information

For assistance with the requirements of this solicitation, contact: Michael Medaris, Senior Policy Advisor, at 202-616-8937, 1-866-859-2687, or Michael.Medaris@usdoj.gov.

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

Grants.Gov number assigned to announcement: BJA-2007-1588

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State and Local Terrorism Prevention Training and Technical Assistance Program

CDFA #16.614

State and Local Terrorism Prevention Training and Technical Assistance Program

The U.S. Department of Justice's (DOJ) *Strategic Plan for Fiscal Years 2003-2008* identifies as Goal One: Prevent Terrorism and Promote the Nation's Security. Under the authority of Pub. L. 110-5, 121 Stat. 8 (Revised Continuing Appropriations Resolution, 2007) Incorporating Pub. L. 109-108, 119 Stat. 2290 and the Department's Strategic Objective 1.1 (Goal One) Prevent, disrupt, and defeat terrorist operations before they occur, the Bureau of Justice Assistance (BJA), Office of Justice Programs (OJP) substantially supported the State and Local Anti-Terrorism Training (SLATT) Program. The BJA-funded provider has trained more than 45,000 federal, state, local, and tribal law enforcement officers; prepared and disseminated counter-terror publications; and facilitated dozens of focus groups and meetings. The provider also developed and maintained a counter-terror web site, installed and maintained an online training program, and conducted train-the-trainer sessions. Train-the-trainer graduates have subsequently provided counter-terror instruction to more than 143,000 law enforcement and related partners. Briefings, training sessions, publications, and participation are regularly requested by U.S. Attorneys' Offices, the Federal Bureau of Investigation's National Academy, tribal communities, national policy organizations, and law enforcement agencies. The purpose of this solicitation is to build on these efforts by creating the next generation of state and local law enforcement terror prevention training.

Deadline: Registration

Registering with Grants.gov is a one-time process; if you are a first-time registrant, however, it could take up to several weeks to have your registration confirmed and to receive your user password. It is recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. There are three steps that you must complete before you are able to register: 1) register with Central Contractor Registry (CCR), 2) register yourself as an Authorized Organization Representative (AOR), and 3) be authorized as an AOR in your organization. For more information, go to www.grants.gov/. **Note: Your CCR registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

Deadline: Applications

The due date for applying for funding under this announcement is May 10, 2007.

Eligibility

For-profit (commercial) organizations; nonprofit organizations; faith-based and community organizations; institutions of higher education; and consortiums with significant and demonstrated experience in terror prevention strategies and in delivering training and technical assistance to law enforcement and tribal communities are eligible to apply. For-profit organizations must agree to waive any profit or fees for services. Joint applications from a consortium must identify the primary applicant and co-applicant(s), and letters of support that outline the partners' responsibilities must be provided.

Faith-Based and Other Community Organizations

Consistent with President George W. Bush's Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, it is DOJ policy that faith-based and other community organizations that statutorily qualify as eligible applicants under DOJ programs are invited and encouraged to apply for assistance awards to fund eligible grant activities. Faith-based and other community organizations will be considered for awards on the same basis as other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant or grantee will be discriminated for or against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., removing religious symbols) to receive assistance awards. DOJ grant funds, however, may not be used to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ grant funds; rather, such religious activity must be separate in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs funded by DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

Applicants are encouraged to review the Civil Rights Compliance section under Additional Requirements in this announcement.

State and Local Terrorism Prevention Training and Technical Assistance Program-Specific Information

This award is subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

The training and technical assistance provider will be required to:

- Develop and deliver the next generation of terror prevention curricula for state, local, and tribal law enforcement. The base curriculum must be customizable to specific jurisdiction or regional needs and include research- and experienced-based modules pertaining to foreign and domestic terror groups, terror precursors, disruption and prevention strategies, and other topics deemed relevant by BJA. At least eight 4-day regionally-equitable (i.e., rural, tribal, regional, and metropolitan jurisdictions) sessions are required.
- Provide logistical support for at least 10 OJP and BJA events related to counter-terror topics. Logistical support includes agenda production, meeting facilitation, and reimbursement for non-federal participants. Non-federal participants that will require reimbursement will not exceed 50 individuals per project period.

- Develop and maintain a distance-learning, restricted-access capacity to complement classroom training.
- Develop and maintain an open-source web site.
- Develop and deliver 60-80 terrorism training/briefing sessions on an *ad hoc*, BJA-assigned basis. Training/briefing session includes presentations at national, regional, and state conferences.
- Develop and deliver at least eight train-the-trainer program to groups totaling 30-50 participants each.
- Develop and disseminate written materials that support and complement the training sessions or clarify various elements of successful terror prevention. Written materials include in-house production of CD/DVD products. At least three new publications that are timely and relevant, as determined by BJA, must be produced and disseminated during the project period.
- Develop terror prevention technical assistance capacity to respond to requests from federal, state, and local law enforcement agencies as well as national and regional law enforcement policy organizations. This also includes responding to requests from universities and colleges with law enforcement training responsibilities and municipal or regional training academies.
- Develop and maintain an analytic capacity to monitor (using open-source material) terror activity to validate and modify training delivery and publication development. Identify emerging groups as well as changes in the tactics and strategies of previously known organizations intent on committing acts of terror within the United States.

Priority Consideration

The Department recognizes the critical, integral terror prevention role of state and local law enforcement agencies. Because the threat of terror is persistent and immediate and the need for collaborative partnerships among federal, state, local, and tribal authorities is essential, priority consideration will be given to applicants that:

- Demonstrate significant experience in providing counter-terror training and technical assistance to federal, state, local, and tribal law enforcement.
- Document a thorough understanding of the state and local law enforcement terror prevention role.
- Demonstrate an understanding of the pre-operational cycle of an act of terror and its relevance to state and local law enforcement prevention efforts.
- Demonstrate a history of working effectively with U.S. Attorneys' Offices and other federal law enforcement agencies.
- Document an established cadre of criminal justice researchers, experienced investigators, and law enforcement managers and executives.
- Demonstrate an ability to develop and maintain a distance-learning capacity.

- Document an ability to modify training and technical assistance delivery to specific needs of jurisdictions.
- Demonstrate an operational readiness within 60 days of the award.

In meeting these priority considerations, the successful applicant should provide curricula, cadre lists, letters of support (for joint applications), and other indicia that meet the specifications. These documents will not count against the page limit and should be clearly identified as an appendix.

Amount and Length of Award

One cooperative agreement for up to \$4.75 million will be awarded for a project period of 12 months.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), Pub. L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Program Goals	Performance Measures	Data Grantee Provides
To enhance terror prevention programs and strategies in state and local law enforcement agencies.	<p>Number of state, local, and tribal law enforcement agencies trained or receiving technical assistance through the program.</p> <p>Percent of pre- and post-training evaluations demonstrating self-reported improvement in understanding of strategies to prevent acts of terror.</p>	<p>During the current reporting period:</p> <ul style="list-style-type: none"> • Number of technical assistance events. • Number of training events. • Number of individuals trained. <p>During the current reporting period, the number of individuals completing both pre- and post-training course evaluations that demonstrate improved understanding of promising strategies to prevent acts of terror.</p> <p>During the current reporting period, the number of individuals completing both pre- and post-training course evaluations that did <u>NOT</u> demonstrate improved understanding of promising strategies to prevent acts of terror.</p>

How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at www.grants.gov. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at **1-800-518-4726**.

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.614, titled “State and Local Anti-Terrorism Training,” and the funding opportunity number is BJA-2007-1588.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at www.dunandbradstreet.com. Individuals are exempt from this requirement.

What an Application Must Include

Standard Form 424

Program Narrative (Attachment 1)

Applicants must submit a Program Narrative that describes the proposed activities for the grant period and responds to the below Selection Criteria (1-3, 5). The narrative should be double-spaced, using a standard 12-point font (Times New Roman preferred) with 1-inch margins, and must not exceed 30 pages. Please number pages “1 of 30,” “2 of 30,” etc.

Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is complete, allowable, and cost effective. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP’s web site at www.ojp.usdoj.gov/Forms/budget_fillable.pdf.

Project Timeline, Resumes, and Letters of Support (Attachment 3)

Attach a *Project Timeline* with each task, expected completion date, and responsible person or organization; *Resumes* for key positions; and *Letters of Support* that outline the partners’ responsibilities (for joint applications).

Selection Criteria

1. Statement of the Problem (10 points)

Discuss and demonstrate a thorough understanding of: (1) state and local law enforcement’s role in preventing acts of terror; (2) ideology and motivation of groups and

organizations likely to commit acts of terror within the United States¹; (3) effective prevention and disruption strategies for counter-terror law enforcement activities; and (4) the role of intelligence-led policing in terror prevention.

2. Program Design and Implementation (15 points)

Describe the structure and implementation of the training and technical assistance activities requested in this solicitation (p. 2-3).

3. Capabilities/Competencies (50 points)

Describe the management structure, staffing, and in-house or contracted capacity to complete each of the tasks outlined. Address the Priority Considerations section within this criterion. Provide resumes for project personnel and consultants (see Attachment 3).

Provide information that illustrates the ability to manage complex activities effectively.

Clearly outline the organization's ability to conduct the individual activities and the organization's and staff's experience in developing and providing terror prevention training and technical assistance. As appropriate, describe co-applicants' roles and responsibilities, which should mirror the information provided in the letters of support (see Attachment 3).

4. Budget (10 points)

Provide a budget that is complete, allowable, and cost effective (see Attachment 2).

5. Impact/Outcomes and Evaluation (15 points)

Describe the process for measuring project performance, including meeting timelines and deliverables, as well as obtaining input and feedback from customers and stakeholders.

Detail what will be measured (see Performance Measures), who is responsible for performance measurement, and how the information will be used to guide the program.

Review Process

All applications will be peer reviewed. The BJA Director will then make award recommendations to OJP's Assistant Attorney General, who will make final determinations.

Additional Requirements

- Civil Rights compliance.
- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.
- Non-Supplanting of State or Local Funds.

¹ This request does not solicit nor will it consider submission of classified material.

- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/otherrequirements.htm.