



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce it is seeking applications from states that wish to participate in the National Motor Vehicle Title Information System (NMVTIS). This system is designed to share motor vehicle title information to reduce auto theft and title fraud.

## National Motor Vehicle Title Information System (NMVTIS) Participation Program FY 2008 Competitive Grant Announcement

### Eligibility

Applicants are limited to state agencies with responsibility for the registration and storage of vehicle title and registration information within the state.  
(See "Eligibility," page 1)

### Deadline

All applications are due by 8:00 p.m. e.t. on January 10, 2008.  
(See "Deadline: Applications," page 1)

### Contact Information

For assistance with the requirements of this solicitation, contact: David P. Lewis, Senior Policy Advisor, at 202-616-7829, toll-free at 1-866-859-2687, or [david.p.lewis@usdoj.gov](mailto:david.p.lewis@usdoj.gov).

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

**Grants.Gov number assigned to announcement: BJA-2008-1720**  
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# National Motor Vehicle Title Information System (NMVTIS) Participation Program CFDA #16.580

## Overview of the National Motor Vehicle Title Information System (NMVTIS) Participation Program

The National Motor Vehicle Title Information System (NMVTIS) was created under the [Anti Car Theft Act of 1992](#), 49 U.S.C. 30502, to deter trafficking in stolen vehicles by strengthening law enforcement against auto theft (Title I), combating automobile title fraud (Title II), preventing "chop shop"-related thefts (Title III), and inspecting exports for stolen vehicles (Title IV). In 1996, the Anti Car Theft Act was revised, and the responsibility for this system was transferred to the U.S. Department of Justice (DOJ). NMVTIS was designed to allow the titling agency to instantly and reliably verify the information on the paper title with the electronic data from the state that issued the title. In addition, the system provides law enforcement with a tool to assist in reducing auto theft and vehicle title-related crimes. Where implemented, NMVTIS has already produced results, including time and cost savings, reductions in consumer wait time, decreases in motor vehicle thefts, improved recovery rate of stolen vehicles, increased ability to identify cloned vehicles prior to title issuance, and improved investigative abilities.

### Deadline: Registration

Registering with Grants.gov is a one-time process; however, if you are a first-time registrant, it could take up to several weeks to have your registration validated and confirmed and to receive your user password. It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. There are three steps that you must complete before you are able to register: 1) register with Central Contractor Registry (CCR), 2) register yourself as an Authorized Organization Representative (AOR), and 3) be authorized as an AOR in your organization. For more information, go to [www.grants.gov/](http://www.grants.gov/). **Note: Your CCR registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

### Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on January 10, 2008.

### Eligibility

Applicants are limited to state agencies responsible for the registration and storage of vehicle title (and registration) information within the state. This agency must have the ability to provide daily updates in batch format from the state title database to National Motor Vehicle Title Information System.

## NMVTIS Participation Program-Specific Information

*All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.*

The National Motor Vehicle Title Information System is important for the following reasons:

- Each year 1.3 million vehicles are stolen in the United States.
- Auto theft alone costs consumers and insurance companies \$8 billion per year.
- Some 570,000 vehicles were affected by 2005 hurricanes and are perfect targets for vehicle title fraud (“brand washing”), which creates safety hazards.
- “Vehicle identification number (VIN) cloning” is a growing trend.
- VIN information is key to solving major crimes.
- The link between auto theft and other criminal and terrorist activities has been clearly demonstrated.
- Participation in the system is required by federal law.

Since 1997, the Bureau of Justice Assistance (BJA) has provided more than \$13 million in support of NMVTIS implementation, which also has funded state connectivity. In FY 2008, BJA will continue this support and also will ensure the development of direct access to NMVTIS data by law enforcement entities. In addition, BJA will make technical assistance available to implementing states on developing Extensible Markup Language (XML) extraction protocols and related tasks. Applicants should also consider how the National Information Exchange Model (NIEM) (see [www.niem.gov](http://www.niem.gov)) can apply to their system. For details on NMVTIS and its partner organization efforts visit [www.ojp.usdoj.gov/BJA/grant/nmvtis.html](http://www.ojp.usdoj.gov/BJA/grant/nmvtis.html).

### Requirements and Deliverables

The goal of this initiative is to increase the number of states currently providing data to NMVTIS and to assist states that are currently moving toward a fully online connectivity where data is shared real-time and instant title checks occur before a title is issued. The grantee will be required to conduct the following at a minimum:

States beginning to submit data to NMVTIS:

- Develop and implement a data-extraction method to provide state title information to NMVTIS in a batch format.
- Begin providing daily batch uploads (each 24 hours) by the end of the 12-month grant period.
- Develop a plan for establishing a permanent connection to NMVTIS using a NIEM/XML-based extraction method and begin planning for fully online implementation where data sharing and title checks can take place in real time.

States already submitting data to NMVTIS:

- Continue development of an online process whereby the state checks each title to be issued against NMVTIS.
- The state shall clearly describe how this improvement will bring it closer to a fully online solution and document what additional steps will be needed to complete the project.
- This improvement should utilize NIEM/XML.

While priority consideration will be given to applications that seek to establish an initial connection method using NIEM/XML, other extraction methods will be considered based on justification provided. See the American Association of Motor Vehicle Administrators' (AAMVA's) [web site](#) for more information on currently available extraction methods. Connections established must be retained after the grant period ends.

**Funding for NMVTIS**

BJA strongly recommends that state motor vehicle administering agencies seek to leverage implementation costs with other state or federal funding that may be available, such as the Byrne Justice Assistance Grant (JAG) Program ([www.ojp.usdoj.gov/BJA/grant/jag.html](http://www.ojp.usdoj.gov/BJA/grant/jag.html)) and interoperability funding through DOJ's Office of Community Oriented Policing Services (COPS Office) ([www.cops.usdoj.gov/Default.asp?Item=240](http://www.cops.usdoj.gov/Default.asp?Item=240)).

**Amount and Length of Awards**

Applicants who wish to begin providing data to NMVTIS may apply for up to \$50,000 to support the development and implementation of a batch extract and upload process for a 12-month period. Applicants who already are in some stage of developing and implementing a fully online solution for participation in NMVTIS may apply for up to \$100,000 for a 12-month period.

**Performance Measures**

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), Pub. L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Objective	Performance Measures	Data Grantee Provides
Assist states in preventing duplicate title registration as it pertains to auto theft and title fraud.	<p>Percentage of titles uploaded into NMVTIS.</p> <p>Number of fraudulently duplicated motor vehicle titles discovered using NMVTIS.</p>	<p>Total number of new or transferred titles uploaded to NMVTIS within the state during the reporting period.</p> <p>Number of new or transferred titles issued within the state during the reporting period.</p> <p>Number of fraudulently duplicated motor vehicle titles discovered using NMVTIS during the reporting period.</p>

**How To Apply**

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

**Grants.gov Instructions:** Complete instructions can be found at [www.grants.gov](http://www.grants.gov). If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at 1-800-518-4726.

**Note: Grants.gov does not support the Microsoft Vista Operating system.** The PureEdge software used by Grants.gov for forms is not compatible with Vista. Also, Grants.gov cannot yet process Microsoft Word 2007 documents saved in the new default format with the extension ".DOCX." Please ensure the document is saved using "Word 97-2003 Document (\*.doc)" format.

**Please also note: OJP's Grants Management System (GMS) does not accept executable file types as application attachments.** OJP's Grants Management System (GMS) downloads applications from Grants.gov and is the system in which OJP reviews applications and manages awarded grants. These disallowed file types include, but are not limited to, the following extensions: ".com", ".bat", ".exe", ".vbs", ".cfg", ".dat", ".db", ".dbf", ".dll", ".ini", ".log", ".ora", ".sys", and ".zip".

**CFDA Number:** The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.580, titled "Edward Byrne Memorial State and Local Law Enforcement Assistance Discretionary Grants Program," and the funding opportunity number is BJA-2008-1720.

**A DUNS number is required:** The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at [www.dunandbradstreet.com](http://www.dunandbradstreet.com). Individuals are exempt from this requirement.

## What an Application Must Include

### Standard Form 424

#### Program Narrative (Attachment 1)

Applicants must submit a Program Narrative that describes the proposed activities for the grant period and responds to the Selection Criteria below. The narrative should be double-spaced, using a standard 12-point font (Times New Roman preferred) with 1-inch margins, and must not exceed 5 pages. Please number pages "1 of 5," "2 of 5," etc.

#### Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is complete and allowable. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP's web site at [www.ojp.usdoj.gov/Forms/budget\\_fillable.pdf](http://www.ojp.usdoj.gov/Forms/budget_fillable.pdf).

#### Timeline and Other Supporting Materials (Attachment 3)

Applicants must attach a project timeline with each project goal, related objective, activity, expected completion date, and responsible person or organization; and may attach other materials such as organizational capability documents, samples, or resumes of key staff/trainers.

## Selection Criteria

### 1. Statement of the Problem (10 points)

Describe your understanding of NMVTIS, the problems NMVTIS will address in your state, and any challenges foreseen with NMVTIS implementation.

### 2. Program Design and Implementation (25 points)

Detail your approach to implementation of the batch upload capabilities. NMVTIS implementation guidelines, developed by AAMVA, can be found at [www.aamva.org/TechServices/AppServ/NMVTIS/](http://www.aamva.org/TechServices/AppServ/NMVTIS/).

### 3. Capabilities/Competencies (25 points)

Describe your organization's capacity to accomplish the policy and technology goals of this project from planning and development to implementation and testing. Provide a summary of staff experience for staff who would be working on this project.

### 4. Budget (15 points)

Provide a proposed budget that is complete, allowable, and cost effective (as Attachment 2).

### 5. Impact/Outcomes, Evaluation, and Sustainment (25 points)

Explain what will be achieved in the 12-month project period and outline a strategy for continuing the project when the federal grant ends.

## Review Process

All applications will be reviewed. The BJA Director will then make award recommendations to the Office of Justice Programs' Assistant Attorney General, who will make final determinations.

## Additional Requirements

- Civil Rights compliance.
- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.
- Non-Supplanting of State or Local Funds.
- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at [www.ojp.usdoj.gov/funding/otherrequirements.htm](http://www.ojp.usdoj.gov/funding/otherrequirements.htm).