

**Indian Alcohol and Substance Abuse Program (IASAP)
FY 2009 Competitive Grant Announcement
Frequently Asked Questions (FAQs)**

1. Who is eligible to apply?

Applicants are limited to federally recognized tribal governments, including eligible Alaska Native villages and corporations, and authorized intertribal consortia. Tribes that received grants in FY 2007 and FY 2008 are not eligible for FY 2009 funding. (See Eligibility, page 1, for full details.)

2. How do I apply for this funding opportunity?

All applications must be submitted via Grants.gov (www.grants.gov). For technical assistance, with submitting the application, please contact the Grants.gov Customer support hotline at 1-800-518-4726. Grants.gov Support Hotline hours of operation are Monday-Friday, 7:00 a.m. - 9:00 p.m., e.t.

3. What is the CFDA number?

The CFDA number is 16.616

4. What is the deadline for this funding opportunity?

All applications are due by 8:00 p.m. e.t. on March 12, 2009. Applicants are urged to begin the registrations process for Grants.Gov as early as possible to prevent delays in submitting an application package. Applicants are strongly encouraged to submit applications at least 72 hours prior to the due date of the application to allow time to receive the validation message from Grants.Gov and to correct any problems that may have caused a rejection notification.

5. If a tribe has an existing FY 2007 or 2008 grant, why can't it apply in FY 2009?

The submission would be deemed ineligible. This policy was established because FY 2007 and FY 2008 grant recipients have "active projects" and by limiting the pool of applicants, BJA is responding to the field by working to enhance opportunities for tribes who have not received recent grant awards.

6. Can Territories or indigenous Hawaiian organizations apply?

Only federally recognized American Indian and Alaska Native tribal governments, including eligible Alaska Native villages and corporations, and authorized intertribal consortia may apply under this solicitation.

7. Can tribes apply for more than the designated award totals?

Tribes may apply for the maximum amount of \$300,000. Any submission requesting more than the designated amount shall be deemed ineligible and will not be reviewed for grant award consideration. (See page 2.)

8. What type of data should I provide as part of the performance measures?

In response to the performance measures, a grantee must provide quantitative measures only. Text or character combinations should not be included in the response.

9. May the applicant designate which of the performance measures listed applies to its project, or is the applicant expected to address all performance measures?

All applicants are expected to address the general performance measures. Applicants should also address the performance measures which correspond to the applicant's project. If the program will provide treatment services as part of the program, applicants should also respond to the performance measures relating to treatment based program objectives.

10. What projects can be supported under the FY 09 IASAP solicitation?

Allowable projects under the FY 09 IASAP solicitation must focus on controlling and preventing alcohol, and other substance abuse and related crimes in Indian Country. Program can be prevention-based, law enforcement/adjudication-based, or correction-based. Examples of programs that can be supported are:

Prevention-Based Activities: public awareness campaign, training programs designed to educate tribal community members and leaders and prevent alcohol and other substance abuse and related crimes in Indian Country.

Law Enforcement/Adjudication-Based Activities: establish sobriety checkpoints on roadways within the reservation; increase investigative and information sharing capabilities of tribal law enforcement by working with local, state, and federal agencies to develop actionable intelligence and to detect the flow or manufacturing of illicit substances in Indian Country; increase collaboration among law enforcement, probation, and parole officers to identify persons with substance abuse problems and direct them to treatment; implementing a healing to wellness courts or other and other alternative justice courts that tribes operate that will address the IASAP goals.

Correction-Based Activities: pre- and post-release programs involving probation, parole, etc. to address/prevent offender's alcohol use, treatment needs, and prevent recidivism in offender's alcohol-related crimes. This may include intensive supervision of offenders by probation or parole officers.

11. Is it a requirement to have an advisory board?

Yes, applicants under category 1 and 2 must establish an advisory board. The advisory board must be sustained throughout the entire project period and should emphasize tribal and non-tribal partnerships. Tribal advisory board members are also required to attend BJA training and technical assistance activities. The grantee must inform BJA of any changes to the advisory board.

12. Who should be a part of the advisory board?

The advisory board should consist of a minimum of 7 members. The advisory board must be led by a member of the tribal council or a criminal justice partner (such as lead law enforcement official, tribal justice, lead correction official) depending on the focus of the criminal justice component of the program. The Co-Chair of the advisory board must be a lead representative from an alcohol, substance abuse agency or field. The advisory board should include representation from key stakeholders, and decision-makers within the tribe to ensure successful strategy development and implementation. Applicants should give strong consideration to including representatives from tribal government, tribal law enforcement and tribal courts (if your tribe has this structure), and other key partners and agencies within and outside tribal community addressing issues such as: treatment/health/mental health; adult and juvenile corrections/probation; education; economic development; social/family related services.

13. Is a tribal resolution required as part of the application package?

Yes. All applications must be accompanied by a current authorizing resolution of the governing body or other enactment of the tribal council or comparable government body. If the grant will benefit more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included. Applicants under category 2 may also demonstrate approval of the tribal safety strategic plan via the required tribal resolution.

14. What is an acceptable strategic plan under IASAP?

An acceptable strategic plan under IASAP should be based on a data driven planning process, which includes a needs and resource analysis, and input from key stakeholders throughout the process. An acceptable strategic plan under IASAP must address goals, strategies, protocols, and actions steps that focus on controlling and preventing alcohol and other substance abuse and related crimes in Indian Country.

15. How do I get my strategic plan approved by BJA?

Successful applicants, who submit a strategic plan that has been approved by their tribal, council or tribal resolution, will have their strategic plan reviewed by BJA within 6 months of the grant award. The BJA grant manager will inform the grantee and prepare a Grant Adjustment Notice indicating approval of the strategic plan.

16. Can I apply for an enhancement grant if I do not have a strategic plan?

No. Applicants must have a strategic plan approved by their tribal council or by BJA (via a previous implementation grant) in order to apply for an enhancement grant.

17. My tribe has a strategic plan, but the plan has not been not approved by BJA or tribal council, and is not included as part of the tribal resolution. Am I eligible to apply for an enhancement grant?

No, applicants must submit a strategic plan that is either approved by BJA, tribal council or included in the tribal resolution to be eligible to apply under this category.

18. What are the requirements for Category I: Strategic Implementation grantees?

Strategic implementation grantees will be required to design and implement a 3 year comprehensive plan. This plan must be completed and submitted to BJA upon completion of the first year of the project period. Grantees will be allowed to utilize up to \$75,000 of the grant funds during the first year of the award to complete the strategic plan. The remaining \$225,000 will be released to the grantee to begin implementing the goals of the strategic plan once the plan has been approved by BJA. Strategic Implementation grantees will also be required to participate in intensive training and technical assistance programs from BJA which will be provided throughout the grant period to support the grantee's efforts.

19. What are the requirements for Category II: Enhancement grantees?

Enhancement grantees must have a Tribal Safety Strategic Plan approved by the applicant's tribal council and BJA. Tribal council approval may be demonstrated via tribal resolution or other enactment of the tribal council or comparable government body. If the grantee does not have an approved BJA tribal safety strategic plan, BJA will review the plan once the award is made, and make a determination whether to approve the plan and allow implementation within 6 months of the award. Grantees will have access to \$50,000 during the 6 month review period. The remaining \$250,000 will be released upon BJA approval of the Tribal Safety Strategic Plan.

Upon receiving BJA approval for the strategic plan, Enhancement grantees will be required to commence the proposed activities in the strategic plan. Grantees under this category will also be required to attend BJA training and technical assistance programs throughout the award period.

20. Are grant deliverables subject to BJA approval?

Yes, deliverables produced with grant funds must be reviewed and approved by BJA prior to the production and dissemination of said products. Examples of deliverables include: conferences, workshops, billboards, flyers, pamphlets, training curricula, etc.

21. Is a match required? Are there budgetary restrictions regarding personnel?

No, a match is not required. If a position is supported with BJA funds, total costs associated with “salary and fringe benefits” may not exceed 50 percent of the grant award.

22. Do tribes have to allocate a specific amount over the project period to cover travel and other costs for attending BJA training/court-related meetings?

Grantees are required to set aside 10 percent of the maximum award amount to cover travel and costs for BJA/OJP sponsored/approved trainings.

23. Is there a budget format or sample that is available?

Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet is available on the Office of Justice Programs web site at www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

24. Does my tribe have to be up-to-date in filing the Single Audit Report with the Federal Audit Clearinghouse?

Non-federal entities that expend \$500,000 or more in a year in Federal grant funds have to file a single or program-specific audit report. If your tribe has expended more than \$500,000 a year and you wish to see whether your tribe is up-to-date on its Audit reports, go to <http://harvester.census.gov/sac/dissemin/disclaim.html>. For more general information on Audits, go to <http://harvester.census.gov/sac/FAQ.htm>. Please note that you will be unable to expend the IASAP grant funds if you are delinquent in filing the Single Audit Report with the Federal Audit Clearinghouse.