



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for funding under the Indian Alcohol and Substance Abuse Program. This program furthers the Department's mission by assisting tribal jurisdictions in improving their criminal justice systems and reducing substance abuse.

Indian Alcohol and Substance Abuse Program FY 2009 Competitive Grant Announcement

Eligibility

Applicants are limited to federally recognized tribal governments, including Alaska Native villages and corporations, and authorized intertribal consortia. Tribes receiving FY 2007 or FY 2008 grants through this program are not eligible for funding in FY 2009.
(See "Eligibility," page 2)

Deadline

Registration with [Grants.gov](#) is required prior to application submission.
All applications are due by 8:00 p.m. e.t. on March 12, 2009.
(See "Deadline: Applications," page 1)

Contact Information

For assistance with the requirements of this solicitation, contact: Eunice Pierre, Policy Advisor, at 202-514-1473 or Eunice.Pierre@usdoj.gov.

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726 or send an e-mail to support@grants.gov. The Grants.gov Support Hotline hours of operation are Monday-Friday from 7:00 a.m. to 9:00 p.m. e.t.

Grants.Gov number assigned to announcement: BJA-2009-2002
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Indian Alcohol and Substance Abuse Program CFDA #16.616

Overview of the Indian Alcohol and Substance Abuse Program

The Indian Alcohol and Substance Abuse Program (IASAP), administered by the Bureau of Justice Assistance (BJA), provides funding and technical assistance to federally recognized tribal governments to plan, implement, or enhance tribal justice strategies to address crime issues related to alcohol and substance abuse. Priority will be placed on law enforcement-led strategies which focus on controlling and preventing alcohol and substance abuse in Indian Country.

Deadline: Registration

Registering with Grants.gov is a one-time process; however, processing delays may occur and **it can take up to several weeks for first-time registrants to receive confirmations/user passwords**. The Office of Justice Programs (OJP) highly recommends that applicants start the registration process as early as possible to prevent delays in submitting an application package to our agency by the application deadline specified. The registration process for organizations involves these steps: (1) obtain a Data Universal Numbering System (DUNS) number; (2) register your organization with the Central Contractor Registration (CCR) database; (3) register with Grants.gov's Credential Provider and obtain a username and password; (4) register with Grants.gov to establish yourself as an Authorized Organization Representative (AOR); and (5) the E-Business Point of Contact (POC) assigns the "Authorized Applicant Role" to you. For more information about the registration process, go to www.grants.gov. **Note: Your CCR must be renewed once a year. Failure to renew the CCR may prohibit submission of a grant application through Grants.gov.**

Deadline: Applications

The due date for applications under this announcement is 8 p.m. e.t. on March 12, 2009.

Within 24-48 hours after submitting your electronic application, you should receive an e-mail validation message from Grants.gov. The validation message will tell you if the application has been received and validated or if it has been rejected, and why.

Important: You are urged to submit your application at least 72 hours prior to the due date of the application to allow time to receive the validation message and to correct any problems that may have caused the rejection notification.

If you experience unforeseen Grants.gov technical issues beyond your control, you must contact OJP staff **within 24 hours after the due date** and request approval to submit your application. At that time, OJP staff will require you to e-mail the complete grant application, your DUNS number, and provide a Grants.gov Help Desk tracking number(s). After OJP reviews all of the information submitted as well as contacts Grants.gov to validate the technical issues reported by the grantee, OJP will contact you to either approve or deny the request.

To ensure a fair competition for limited discretionary funds, the following conditions are not valid reasons to permit late submissions: (1) failure to begin the registration process in sufficient time; (2) failure to follow Grants.gov instructions on how to register and apply as posted on its web site; (3) failure to follow all of the instructions in the OJP solicitation; and (4) technical issues experienced with the applicant's computer or information technology (IT) environment.

Eligibility

Tribes receiving FY 2007 or FY 2008 IASAP grants are not eligible to apply for FY 2009 funding.

Pursuant to 28 U.S.C. § 524 note, applicants are limited to federally recognized tribal governments, including eligible Alaska Native villages and corporations,¹ and authorized intertribal consortia (see 25 U.S.C. § 450b[e]). For a list of federally recognized tribes see Vol. 72, No. 55, of the *Federal Register*, [pp. 13648-13652](#).

Under this solicitation, a tribal government or intertribal consortium may submit only one application; a tribal government may not participate in two applications. Only one tribal government may serve as the applicant agency for an intertribal consortium.

OJP requires that all IASAP applications include a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable government body. If the grant will benefit more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included. In addition, if the application is being submitted on behalf of a tribal entity, a letter or document authorizing the inclusion of the tribal entity named in the application must be included.

IASAP-Specific Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

IASAP provides funding and technical assistance to federally recognized tribal governments to plan, implement, or enhance tribal justice strategies to address drug and alcohol abuse and related crime problems. Local IASAP-funded projects must be managed throughout the life of the project by a Strategic Planning Advisory Board (SPAB)² of at least seven members. Key IASAP objectives include:

- Preventing and reducing alcohol- and substance abuse-related crimes, with a priority on law enforcement-led initiatives.

¹ In Alaska, funds awarded through this program to the tribes listed below may not be used for courts or law enforcement officers for a tribe or village, pursuant to Public Law 108-199 § 112(a)(1): (1) tribes in which fewer than 25 Native members live in the village year round; and (2) tribes that are located within the boundaries of the Fairbanks North Star Borough, the Matanuska Susitna Borough, the Municipality of Anchorage, the Kenai Peninsula Borough, the City and Borough of Juneau, the Sitka Borough, or the Ketchikan Borough.

²The SPAB is led by a member of the tribal council or a council-approved criminal justice partner such as the lead law enforcement official or tribal judge; the co-chair must be a lead representative from the alcohol/substance abuse field. SPABs should include key stakeholders and decision makers within the tribe, including representatives from tribal government, law enforcement, and courts; and other partners including treatment/health/mental health; adult and juvenile corrections/probation; education; economic development; social/family-related services; prosecutorial staff; and community groups.

- Identifying, apprehending, and prosecuting individuals who illegally transport, distribute, and abuse alcohol and controlled substances in tribal communities.
- Increasing coordination with relevant non-tribal agencies and organizations and among all levels of the tribe, including tribal council or comparable governing body, law enforcement, justice system, including courts, peacemakers, and dispute resolution process), treatment, and other support services.
- Integrating tribal, federal, state, and local services and culturally appropriate treatment for offenders and their families.
- Identifying and planning system improvements to increase the tribe or tribal consortium capacity to collect and share justice system data on drug- and alcohol-related offenses.
- Developing guidelines to protect children from alcohol and drug use and/or production.

Award Categories

IASAP funding, provided through cooperative agreements, is available in one of two categories. The project period begins on or after September 1, 2009 and ends 36 months later.

CATEGORY I: STRATEGIC IMPLEMENTATION. Grant amount: Up to \$300,000.

Competition ID: BJA-2009-2020.

Applicants will complete a two-phase process which requires: (1) developing a strategic plan, and (2) implementing the objectives and goals of the plan. The first phase requires the applicant to design a comprehensive 3-year Tribal Safety Strategic Plan (Plan) that effectively addresses crime issues related to alcohol and substance abuse. Applicants must establish a SPAB (see footnote 2). The first year of the project will be dedicated to data-driven planning, including a resource and needs assessment, criminal justice mapping, and target population identification, with up to \$75,000 available to complete planning activities. At the conclusion of year one, grantees will submit their Plan to BJA. Once BJA approves the Plan, the remaining award amount will be released for implementation of the proposed initiative(s). BJA will provide ongoing training and technical assistance to grantees throughout the project period.

CATEGORY II: ENHANCEMENT. Grant amount: Up to \$300,000. Competition ID: BJA-2009-2019.

Applicants must have a Plan approved by the applicant's tribal council or BJA (via a previous implementation grant), and submit the Plan with their IASAP application. Tribal council approval may be demonstrated via tribal resolution or other enactment of the tribal council or comparable government body. For applicants without BJA-approved Plans: BJA will review the submitted Plan within 6 months of the award, and determine whether to approve the Plan and allow enhancement efforts to begin. Grantees will have up to \$50,000 of their award available during this 6-month period, with the remaining amount released upon BJA approval. Enhancement funds may be used to improve the existing program; support collaboration efforts with various stakeholders such as treatment, law enforcement, corrections, etc.; facilitate interagency information sharing; and assess the efficiency and effectiveness of the program. BJA will provide training and technical assistance to grantees as appropriate.

For information on comprehensive tribal justice and safety issues, visit the U.S. Department of Justice Indian Country web site at www.tribaljusticeandsafety.gov or the National Tribal Justice Resource Center at www.tribalresourcecenter.org.

Limitation on use of award funds for employee compensation; waiver: No portion of any award of more than \$250,000 made under this solicitation may be used to pay any portion of the total cash compensation (salary plus bonuses) of any employee of the award recipient whose total cash compensation exceeds 110 percent of the maximum annual salary payable to a

member of the Federal government’s Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The salary table for SES employees is available at www.opm.gov.) This prohibition may be waived at the discretion of the Assistant Attorney General for the Office of Justice Programs. An applicant that wishes to request a waiver should include a detailed justification in the budget narrative of the application.

Performance Measures

To assist in fulfilling the Department’s responsibilities under the Government Performance and Results Act (GPRA), Pub. L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. In addition, applicants must discuss their data collection methods in the application. Performance measures for this solicitation are as follows:

| General Program Objectives | Performance Measures | Data Grantee Provides |
|--|--|--|
| <p>Development of strategies for engaging the tribal community in the identification of criminal justice responses to the problem.</p> | <p>Percent increase in strategic initiative accomplishments.</p> | <p><i>Strategic Planning Advisory Board Meetings:</i> The number of meetings with the Strategic Planning Advisory Board during the reporting period.</p> <p>Increase or decrease in the number of meetings with the advisory board as compared to the previous reporting period.</p> <p>The number of meetings with the advisory board during the life of the award.</p> <p><i>Strategic Plan Goals:</i> The number of project goals identified in the strategic tribal safety action plan during the reporting period.</p> <p>The number of project goals completed during the reporting period.</p> <p>The number of project goals completed cumulatively during the life of the award.</p> <p><i>Development of partnerships and documents:</i> The number of partnerships formed as a result of the strategic planning advisory board during the reporting period.</p> <p>The number of partnerships as a result of the strategic planning advisory board formed cumulatively during the life of the award.</p> <p>The number of Memorandum of Understanding and other documents (e.g., Inter-Local Agreements) detailing collaboration efforts among advisory board, various stakeholders, and/or agencies developed during the reporting period.</p> <p>The number of Memoranda of Understanding and other documents (e.g., Inter-Local Agreements) detailing collaboration efforts among advisory board, various stakeholders and/or agencies</p> |

| | | |
|--|--|--|
| | | developed cumulatively during the life of the award. |
|--|--|--|

| Prevention-Based Program Objectives | Performance Measures | Data Grantee Provides |
|--|---|---|
| <p>Increased prevention efforts communicated to the tribal community to address alcohol- and substance abuse-related crimes, and injuries.</p> | <p>Percent increase in number of presentations/training provided to the tribal community relating to controlling and preventing alcohol other substance abuse.</p> <p>Percent increase in the number of informational materials developed and distributed to the tribal community relating to controlling and preventing alcohol and substance abuse.</p> | <p><i>Training to the tribal community:</i> Number of presentations to tribal community relating to controlling and preventing alcohol and substance abuse during the reporting period.</p> <p>Number of participants at the tribal community training/presentation.</p> <p>Number of advisory board members participating in presentations to the tribal community.</p> <p>Number of presentations made to tribal community relating to controlling and preventing alcohol and substance abuse during the life of the award.</p> <p>Increase or decrease in the number of training to tribal community compared to previous reporting period.</p> <p><i>Training for Advisory Board Members:</i> Number of trainings received by advisory board on prevention efforts during the reporting period.</p> <p>Increase or decrease in number of training to advisory board members compared to previous reporting period.</p> <p>Number of training received by advisory board on prevention efforts cumulative during the life of the award.</p> <p><i>Development and distribution of informational materials:</i> Number of informational materials developed and distributed to the tribal community relating to controlling and preventing alcohol and substance abuse during the reporting period.</p> <p>Increase or decrease in the number of informational materials developed and distributed compared to previous reporting period.</p> <p>Number of informational materials developed and distributed to the tribal community relating to controlling and preventing alcohol and substance abuse cumulatively during the life of the award.</p> |

| Law Enforcement/ Adjudication Program Objectives | Performance Measures | Data Grantee Provides |
|--|--|---|
| Prevention and reduction in the number of alcohol- or substance abuse-related crimes and injuries. | Percent reduction in the number of alcohol- or substance abuse-related crimes where alcohol or drugs was a factor. | <p><i>Number of arrests for crimes where alcohol or substance abuse was a factor:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of arrests compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Number of individuals arrested for crimes where alcohol or substance abuse was a factor who were referred to treatment:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of arrestees referred to treatment as compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Number of prosecutions filed for crimes where alcohol or substance abuse was a factor:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of prosecutions as compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Number of prosecutions referred where alcohol or other drugs was a factor:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of prosecutions compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Number of individuals whose cases were referred for prosecution for crimes where alcohol or substance abuse was a factor referred to treatment:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of individuals referred to treatment as compared to the previous reporting period. • Cumulatively during the life of the award. |
| Prosecution of those engaged in illegal drug and alcohol distribution or use. | Percent change in number of people prosecuted for illegal drug and alcohol distribution or use. | <p><i>Number of prosecutions referred for illegal drug and alcohol distribution or use:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of prosecutions referred for illegal drug and alcohol distribution or use as compared to previous reporting period. • Cumulatively during the life of the award. <p><i>Number of individuals whose cases were referred for prosecution for illegal drug and alcohol distribution or use referred to treatment:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of individuals referred to treatment as compared to the previous reporting period. |

| | | |
|--|--|--|
| | | <ul style="list-style-type: none"> • Cumulatively during the life of the award. |
|--|--|--|

| Corrections-Based Program Objectives | Performance Measures | Data Grantee Provides |
|--|---|--|
| Reduction in the recurrence of alcohol- and/or substance abuse-related crimes. | Percent reduction in the number of violations of probation resulting from arrest and/or conviction for a new crime where alcohol or drugs was a factor. | <p><i>Number of offenders involved in a crime where alcohol or drugs was a factor who were placed on probation:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of offenders placed on probation as compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Number of offenders involved in a crime where alcohol or drugs was a factor who were placed on probation referred to treatment:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of offenders referred to treatment as compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Number of probation violations based on arrest for a new crime where alcohol or drugs was a factor:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of probation violations as compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Number of individuals with a probation violation based on arrest for a new crime where alcohol or drugs was a factor referred to treatment:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of individuals referred to treatment as compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Probation violations resulting in a conviction of a new crime where alcohol or drugs was a factor:</i></p> <ul style="list-style-type: none"> • During the reporting period: • Increase or decrease in the number of violations as compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Number of individuals with a probation violation based on arrest for a new crime where alcohol or drugs was a factor referred to treatment:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of individuals referred to treatment as compared to the previous reporting period. • Cumulatively during the life of the award. |

| Treatment-Based Program Objectives | Performance Measures | Data Grantee Provides |
|--|---|--|
| Creation or availability of culturally appropriate alcohol/substance abuse treatment services as a result of offender's crime related to alcohol and/or drugs. | <p>Percent increase in number of individuals receiving treatment services as a result of this program.</p> <p>Percent change in number of treatment-oriented partnerships and strategies developed and implemented.</p> | <p><i>Number of offenders of a crime where alcohol or drugs was a factor receiving treatment resources:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Percent increase number of offenders receiving treatment resources as compared to the previous reporting period. • Cumulatively during the life of the award. <p><i>Treatment-Oriented Partnerships:</i></p> <p><i>Number of treatment-oriented partnerships and strategies developed and implemented:</i></p> <ul style="list-style-type: none"> • During the reporting period. • Increase or decrease in the number of treatment oriented partnerships and strategies developed as compared to the previous reporting period. • Cumulatively during the life of the award. |

How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at www.grants.gov. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at **1-800-518-4726**, Monday-Friday from 7:00 a.m. to 9:00 p.m. e.t.

Funding Opportunities with Multiple Purpose Areas: Some OJP solicitations posted to Grants.gov contain multiple purpose areas, denoted by the individual Competition ID. If you are applying to a solicitation with multiple Competition IDs (see page 3), you must select the appropriate Competition ID for the intended purpose area of your application. The application will be peer reviewed according to the requirements of the purpose area under which it is submitted.

Note: OJP's Grants Management System (GMS) does not support Microsoft Vista or Microsoft 2007. Therefore, OJP will not review any application whose attachments are in Microsoft Vista or Microsoft 2007 format. GMS downloads applications from Grants.gov and is the system in which OJP reviews applications and manages awarded grants. Applications submitted via GMS must be in the following word processing formats: Microsoft Word (*.doc), WordPerfect (*.wpd), PDF files (*.pdf), or Text Documents (*.txt) and may include Excel files (*.xls). GMS is not yet compatible with Vista and cannot yet process Microsoft Word 2007 documents saved in the new default format with the extensions of “.docx.” Please ensure the documents you are submitting in Grants.gov are saved using “Word 97-2003 Document (*.doc)” format. In addition, GMS does not accept executable file types as application attachments. These disallowed file types include, but are not limited to, the following extensions: “.com,” “.bat,” “.exe,” “.vbs,” “.cfg,” “.dat,” “.db,” “.dbf,” “.dll,” “.ini,” “.log,” “.ora,” “.sys,” and “.zip.”

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.616, titled “Indian Country Alcohol and Drug Prevention,” and the funding opportunity number is BJA 2009-2002.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1–866–705–5711 or by applying online at www.dnb.com/us/. Individuals are exempt from this requirement.

Central Contractor Registration (CCR) is required: In addition to the DUNS number requirement, OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

What an Application Must Include

Standard Form 424

Project Abstract (Attachment 1)

The application must include a 1-page abstract that describes the goals and objectives of the project and the activities to be performed, including:

- Name of the tribe or tribal consortium submitting the application.
- Whether the applicant is a new IASAP applicant, or former IASAP grantee.
- Total population of the community or communities to be served by the project.
- Total amount of funding and type of funding requested (Category 1 or Category II).
- Whether the application addresses the FY 2009 priority for a law enforcement-led initiative.
- Description of the SPAB.

Submissions that do not include the abstract will be deemed ineligible.

Program Narrative (Attachment 2)

The program narrative must respond to the solicitation and the Selection Criteria (1-3, 5) in the order given. The program narrative must be double-spaced, using a standard 12-point font (Times New Roman is preferred) with 1-inch margins, and must not exceed 15 pages. Please number pages “1 of 15,” “2 of 15,” etc. Submissions that do not adhere to the format will be deemed ineligible.

Budget and Budget Narrative (Attachment 3)

Applicants must provide a budget that is allowable and reasonable. Applicants must submit a budget worksheet and budget narrative in one file. Applicants must have a detailed budget outlining Year 1, Year 2 and Year 3 budget activities. A budget detail worksheet form is available on OJP's web site at www.ojp.usdoj.gov/funding/forms/budget_detail.pdf.

- **Travel:** Tribes must allocate at least 10 percent of the award amount to cover travel and related costs to attend OJP and BJA trainings. SPAB members must attend BJA training sessions. Category I applicants must allocate sufficient funds (of the 10 percent) to support training and technical assistance during year one of the grant, including at least two sessions of three full training days at a location to be determined. Every effort will be made to align training opportunities with the Interdepartmental Tribal Justice, Safety and Wellness sessions hosted by OJP.
- **Personnel:** If a position under IASAP is supported with BJA funds, total costs associated with salary and fringe benefits may not exceed 50 percent of the federal grant amount.
- **Information Technology:** Equipment and software purchased with BJA funds must be capable of supporting information sharing among justice systems and compliant with all appropriate national standards (see www.it.ojp.gov/jsr/intro/intro03.html for details).

Project Timeline and Position Descriptions (Attachment 4)

Applicants must attach a 3-year project timeline, including project goals, related objectives, activities, expected completion date, and responsible person or organization(s). Include position descriptions for key positions funded throughout the project.

Selection Criteria

1. Statement of the Problem (15 percent of 100)

Describe the nature and scope of the drug and alcohol abuse and related crime problems faced by the tribe. Identify the prevention, interdiction, and treatment challenges alcohol and other drugs bring to the tribal community, and the adequacy of the tribe's current response. Include incident data and information on age, gender, arrest volume, crime patterns for juvenile and adult offenders, the geographic environment, and target population. If this data is unavailable, offer a detailed justification for the lack of the data, and provide alternative information to support the identified problem.

2. Program Design and Implementation (40 percent of 100)

Describe what the tribe proposes to do and how it will be accomplished. Explain how each goal will support or enhance the overall project. Describe how collaboration will occur among law enforcement, courts, corrections/reentry, education, health, treatment agencies, other relevant government and non-governmental agencies, as well as federal, state, and local government.

Strategic Implementation Applicants

Describe the scope of the proposed planning activities, identify the focus of the applicant's criminal justice efforts (prevention, enforcement, adjudication, treatment, or corrections), and expected outcomes. Describe how the creation of the Plan and SPAB will address IASAP key objectives (see pages 2-3) and issues identified in the problem statement.

Enhancement Applicants

Summarize the goals and objectives of the tribal council or BJA-approved Plan and initial efforts to implement the Plan. Identify the remaining elements of the Plan to be implemented or enhanced during the project period. Identify how the proposed activities will support IASAP key objectives (see pages 2-3) and issues identified in the problem statement.

3. Capabilities/Competencies (15 percent)

Describe the project collaboration structure and how it will ensure successful project planning and/or implementation. Identify SPAB members and roles (see footnote 2), and other key stakeholders and community elements. Identify the tribal official responsible for managing the team's effort and serving as the BJA point of contact. Describe how SPAB communication and coordination will be implemented throughout the project.

4. Budget (10 percent of 100)

Provide a proposed budget and budget narrative that are complete, allowable, and justified based on the proposed project (Attachment 3). Include a detailed budget for Year 1, Year 2, and Year 3 of the project (see page 10).

5. Impact/Outcomes, Evaluation, Sustainment, and Performance Measure Data Collection Plan (20 percent of 100)

Explain how success will be determined and measured. Describe the evaluation process, including a description of the data the tribe or consortium has and will collect to support the project, the individual(s) responsible for performance measures, and how the data will be assessed to measure the impact of proposed efforts. Describe how evaluation and collaborative partnerships will be used to leverage ongoing resources and facilitate a long-term strategy to sustain the project when the federal grant ends.

Review Process

OJP is committed to ensuring a standardized process for awarding grants. The Bureau of Justice Assistance (BJA) reviews the application to make sure that the information presented is reasonable, understandable, measurable, and achievable, as well as consistent with program or legislative requirements as stated in the solicitation.

Peer reviewers will be reviewing the applications submitted under this solicitation as well. BJA may use either internal peer reviewers, external peer reviewers, or a combination of both to review the applications under this solicitation. An external peer reviewer is an expert in the field of the subject matter of a given solicitation who is NOT a current U.S. Department of Justice employee. An internal reviewer is an expert in the field of the subject matter of a given solicitation who is a current U.S. Department of Justice employee. Applications will be screened initially to determine whether the applicant meets all eligibility requirements. Only applications submitted by eligible applicants that meet all other requirements (such as timeliness, proper format, and responsiveness to the scope of the solicitation) will be evaluated, scored, and rated by a peer review panel. Peer reviewers' ratings and any resulting recommendations are advisory only. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, past performance, and available funding.

After the peer review is finalized, the Office of the Chief Financial Officer (OCFO), in consultation with BJA, conducts a financial review of all potential discretionary awards and cooperative agreements to evaluate the fiscal integrity and financial capability of applicants; examines proposed costs to determine if the budget and budget narrative accurately explain

project costs; and determines whether costs are reasonable, necessary, and allowable under applicable federal cost principles and agency regulations. OCFO also reviews the award document and verifies the OJP Vendor Number.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final grant award decisions will be made by the Assistant Attorney General, who may also give consideration to factors including, but not limited to, underserved populations, strategic priorities, past performance, and available funding when making awards.

Additional Requirements

Successful applicants selected for award must agree to comply with additional applicable requirements prior to receiving grant funding. We strongly encourage you to review the list below pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/other_requirements.htm.

- Civil Rights Compliance
- Funding to Faith-Based Organizations
- Confidentiality and Human Subjects Protection
- Anti-Lobbying Act
- Financial and Government Audit Requirements
- National Environmental Policy Act (NEPA) Compliance
- DOJ Information Technology Standards
- Single Point of Contact Review
- Non-Supplanting of State and Local Funds
- Criminal Penalty for False Statements
- Compliance with Office of Justice Programs *Financial Guide*
- Suspension or Termination of Funding
- Non-Profit Organizations
- For-Profit Organizations
- Government Performance and Results Act (GPRA)
- Rights in Intellectual Property
- Federal Funding Accountability and Transparency Act (FFATA) of 2006