

**Correctional Facilities on Tribal Lands  
FY 2009 Competitive Grant Announcement  
Frequently Asked Questions (FAQs)**

**1. Who is eligible to apply?**

Applicants are limited to federally recognized tribal governments, including eligible Alaska Native villages and corporations, and authorized intertribal consortia. (Note: Eligibility is defined under the Indian Self Determination Act, 25 U.S.C. 450b(e). Although not explicitly stated in the solicitation, tribes are encouraged to partner with other tribes or state and local entities in order to pursue regional efforts as appropriate. Consortia may also apply to help secure necessary funding resources for facility operations.

**2. What is a consortium?**

A consortium is two or more tribes that agree to partner together to submit an application; however, only one tribe may serve as the consortium's applicant agency. (Note: A tribe may either submit its own application or be part of a consortium, but not both.) In order for the consortium's submission to be valid, applicants **must** include written authorization from each federally recognized tribe and certify that the partnership was established before the solicitation's deadline.

**3. Can a tribe submit more than one application under the program?**

Eligible applicants may apply for one or both categories; however, if applicants are applying under both categories, they must submit separate applications for each category.

**4. If a tribe has an existing FY 2007 or 2008 grant, is it eligible to apply in FY 2009?**

Yes. However, applicants will need to demonstrate how the FY 2009 proposal complements or builds on effort(s) from previous years.

**5. Can Territories or indigenous Hawaiian organizations apply directly?**

No, only federally recognized American Indian and Alaska Native tribal governments, including eligible Alaska Native villages and corporations and authorized intertribal consortia may apply directly for funding opportunities under this program.

**6. Is a tribal resolution required as part of the application package?**

Yes. All applications must be accompanied by a current authorizing resolution of the governing body or other enactment of the tribal council or comparable government body. Applicants unable to provide a signed tribal resolution by the application deadline must contact BJA **prior to the application deadline** to request an extension for submitting the tribal resolution **ONLY**; the application is due March 12, 2009.

**7. Will BJA offer any technical assistance to grant recipients under this program?**

Yes. BJA will partner with a technical assistance provider that will provide training and technical assistance to planning grant recipients via workshop(s) and ad hoc assistance. In addition, BJA will continue to provide assistance to renovation/construction grantees.

**8. Is it a requirement to have an advisory team?**

Yes, all Planning grant (Category 1) applicants must establish an advisory team for the project. The advisory team should include a well-rounded representation of the tribal criminal justice system including, but not limited to: elected tribal leaders, judges(s), court personnel, law enforcement, corrections/community corrections, treatment services, and the community. Applicants must be able to address in their application the composition of the

advisory team and how the team members will support the implementation of the proposed project.

**9. Can tribes apply for more than designated award totals?**

Tribes may apply for up to the maximum amount noted under each Category **only**. Any submission requesting more than the designated amount shall be deemed ineligible and not be reviewed for grant award consideration. (See Award Categories, page 3.)

**10. May the applicant designate which of the performance measures listed apply to its project, or is the applicant expected to address all performance measures?**

Applicants are expected to address the performance measures that are applicable to the category of funding for which they are applying. This is clearly denoted on page 5 of the solicitation. They must describe their ability, through a formal process, to collect information related to the performance measures listed in the solicitation (page 7).

**11. Is match required?**

The applicant must identify the source of the 10 percent non-federal portion of the budget and how match funds will be used. Applicants may satisfy this match requirement with either cash or in-kind services.

**12. Do tribes have to allocate a specific amount over the project period to cover travel and other costs for attending BJA training/court-related meetings?**

Technical assistance and training remains a critical component toward planning, implementing, enhancing, and sustaining tribal justice systems. Grantees are required to set aside 10 percent of the maximum award amount to cover travel and costs for BJA/OJP-sponsored/approved trainings.

**13. The solicitation did not list available funding or the number of awards. Is this known?**

Awards are subject to the availability of FY 2009 appropriated funds.

**14. Is there a budget format or sample that is available?**

Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet is available on the Office of Justice Programs web site at [www.ojp.usdoj.gov/funding/forms/budget\\_detail.pdf](http://www.ojp.usdoj.gov/funding/forms/budget_detail.pdf).

**15. Does the 20-page limit include Attachments 1, 2, and 3 or only Attachment 1?**

The 20-page limit pertains only to the Program Narrative, Attachment 1. See page 6 of the solicitation for further details.

**16. Instructions state that the budget worksheet and narrative should be submitted in one file. The worksheet is a fill-in-the-blanks form. Where will the narrative appear?**

The budget worksheet and narrative must be submitted as one document; a sample is found through the hyperlink listed on page 6 of the solicitation. The form provided can be copied and saved into a WordPerfect or Word document, and the narrative can be added after the worksheet information. Please recognize that the Budget Detail Worksheet is used as a guide to assist the reviewers in comparing activities proposed with budget items requested. We also recommend that you visit the Office of the Chief Financial Officer's (OCFO) [web page](#) for additional assistance related to your budget.