

**Tribal Civil and Legal Assistance Grants, Training and Technical Assistance  
FY 2012 Competitive Grant Announcement  
Frequently Asked Questions (FAQs)**

**1. Under categories 1 and 2, who is eligible as “tribal and non-tribal non-profit (Internal Revenue Code (I.R.C.) § 501(c)(3)) entities?”**

Tribal and non-tribal non-profit means that any non-profit can apply for the grant, if they are registered as non-profit organization with the Internal Revenue Service under section 501(c) (3) of the Internal Revenue Code. This includes § 501(c)(3)) entities that are a component, subsidiary or ancillary of a recognized tribe. Non-profits are encouraged to submit verification that they have 501(c)(3) status.

**2. Under category 3, who is eligible to apply?**

Applicants in Category 3 are limited to national or regional membership organizations and associations which membership or a membership section consists of judicial system personnel within tribal justice systems. Applicants are strongly encouraged to partner with other organizations to submit joint applications for the required services and deliverables.

**3. May resources be used in non-tribal civil or criminal proceedings?**

No. Resources for Categories 1 and 2 are authorized to be used to “address civil and criminal causes of action under the jurisdiction of [the federally recognized] Indian tribes”.

**4. Are the tribal criminal legal assistance grants available for entities that provide legal assistance services on juvenile matter for federally recognized Indian tribes, members of federally recognized Indian tribes, or tribal justice systems?**

Yes. Under Category 2, criminal legal assistance services grants funded may include adult criminal actions, juvenile delinquency actions, and guardian *ad litem* appointments arising out of criminal or delinquency acts.

**5. All three grant categories have up to a 24 month project period. Does that mean that the tribal or non-tribal non-profit must include up to a 24 month budget narrative and budget detail plan?**

Yes, if the applicant proposes to use the entire 24 month program period. The Budget Narrative should thoroughly and clearly describe every category of expense listed in the Budget Detail Worksheet. The narrative should be mathematically sound and correspond with the information and figures provided in the Budget Detail Worksheet. A fillable budget detail worksheet is available on the Office of Justice Programs web site at: [www.ojp.gov/funding/forms/budget\\_detail.pdf](http://www.ojp.gov/funding/forms/budget_detail.pdf).

**6. What is an allowable and unallowable cost?**

Allowable cost is a reasonable cost necessary for the project. The cost must support the strategies and approaches outlined in the project design. Examples of allowable and unallowable costs are below:

***Allowable Costs***

Administrative costs are an allowable cost. However, the administrative costs cannot overlap costs charged to an indirect cost under the project. Administrative costs can only be charged to the grant for time and material spent on the grant.

***Unallowable Costs***

Examples of unallowable costs included, but are not limited to:

- Food and beverage costs
- Contracts over \$100,000 and not competed
- Consultant rates exceeding \$450 per day

7. **Are consortiums eligible to apply? What is a consortium?**

Yes, a consortium is eligible to apply, if the lead applicant meets the eligibility requirements as stated in the solicitation. A consortium is two or more organizations or entities that agree to partner together to submit an application; however, one organization must agree to serve as the lead organization for the purpose of submitting the application and for purposes of award administration.

8. **Can I submit more than one proposal?**

Yes, an organization may submit more than one proposal, but **cannot** have more than one proposal in one category. For example, an organization can submit two applications- one for Category 1 and one for Category 2, but cannot submit two or more applications under one category.

9. **What other resources support legal defense services in the Department of Justice?**

The FY 2012 Coordinated Tribal Assistance Solicitation (CTAS), directed to Indian Tribes, provides funding to support legal defense services. Specifically, *Indigent defense and or criminal legal defense services* is allowable and can be found in "Purpose Area # 3 Justice systems, alcohol and substance abuse" of the CTAS application. The application can be found at: [www.justice.gov/tribal/ctas2012/ctas-solicitation.pdf](http://www.justice.gov/tribal/ctas2012/ctas-solicitation.pdf). The CTAS application due date is Wednesday, April 18, 2012 at 9:00 p.m. eastern time.

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