

**Tribal Civil and Legal Assistance Grants, Training,  
and Technical Assistance  
FY 2013 Competitive Grant Announcement  
Frequently Asked Questions**

Applications Due: Thursday, April 4, 2013; 11:59 p.m. eastern time

**1. Under categories 1 and 2, who is eligible as “tribal and non-tribal non-profit (Internal Revenue Code (I.R.C.) § 501(c)(3)) entities?”**

All non-profits that are registered as a non-profit organization with the Internal Revenue Service under section 501(c) (3) of the Internal Revenue Code are eligible organizations under categories 1 and 2 of this solicitation. This includes § 501(c)(3) entities that are a component, subsidiary or ancillary of a recognized tribe. Non-profits are encouraged to submit verification that they have 501(c)(3) status, as an attachment to their application.

**2. Under Category 3, who is eligible to apply?**

Applicants in Category 3 are limited to national or regional membership organizations and associations which membership or a membership section consists of judicial system personnel within tribal justice systems. At the time of application, an applicant must be a membership organization or association. Applicants are encouraged to consider partnering with other organizations to submit joint applications for the required services and deliverables, where appropriate.

**3. May resources be used in non-tribal civil or criminal proceedings?**

No. Resources for Categories 1 and 2 are authorized to be used to “address civil and criminal causes of action under the jurisdiction of [the federally recognized] Indian tribes.”

**4. Are the tribal criminal legal assistance grants available for entities that provide legal assistance services on juvenile matter for federally recognized Indian tribes, members of federally recognized Indian tribes, or tribal justice systems?**

Yes. Under Category 2, criminal legal assistance services grants funded may include adult criminal actions, juvenile delinquency actions, and guardian *ad litem* appointments arising out of criminal or delinquency acts.

**5. All three grant categories have up to a 24-month project period. Does that mean a non-profit must include up to a 24-month budget narrative and budget detail plan?**

The applicant must submit a budget and a budget narrative that is consistent with the proposed program period in the application. This can be a period of up to 24 months. The Budget Narrative should thoroughly and clearly describe every category of expense listed in the Budget Detail Worksheet. The narrative should be mathematically sound and correspond with the information and figures provided in the Budget Detail Worksheet. A fillable budget detail worksheet is available on the Office of Justice Programs web site at: [www.ojp.gov/funding/forms/budget\\_detail.pdf](http://www.ojp.gov/funding/forms/budget_detail.pdf).

**6. What are allowable and unallowable costs?**

Allowable costs are reasonable costs necessary for the project that are consistent with the solicitation requirements. In addition, the cost must support the strategies and approaches outlined in the project design. Unallowable costs are costs the government is unwilling to pay as a direct charge or through an indirect cost pool applied to the federal grant or contract. An organization is not prohibited from incurring unallowable costs but they cannot be recovered either directly or indirectly under federal grants or contracts. Examples of allowable and unallowable costs can be located in the OJP Financial Guide at [www.ojp.usdoj.gov/financialguide/](http://www.ojp.usdoj.gov/financialguide/).

**7. Are consortiums eligible to apply? What is a consortium?**

Yes, a consortium is eligible to apply, if the lead applicant meets the eligibility requirements stated in the solicitation. A consortium is two or more organizations or entities that agree to partner together to submit an application; however, one organization must agree to serve as the lead organization for the purpose of submitting the application and for purposes of award administration.

**8. Can I submit more than one proposal?**

Yes, an organization may submit more than one proposal, but **cannot** have more than one proposal in one category. For example, an organization can submit two applications - one for Category 1 and one for Category 2, but cannot submit two or more applications under one category. Applicants must coordinate within their community, Indian tribe, and with local service providers such as Indian Legal Services to determine if the application submitted duplicates services for the same Indian tribe(s) and its members.

**9. What other resources support legal defense services in the U.S. Department of Justice?**

The FY 2013 Coordinated Tribal Assistance Solicitation (CTAS), directed to Indian Tribes, provides funding to support legal defense services. Specifically, *Indigent defense and or criminal legal defense services* is allowable and can be found in "Purpose Area # 3 Justice systems, alcohol and substance abuse" of the CTAS application. The application can be found at: [www.justice.gov/tribal/ctas2013/solicitation-document.pdf](http://www.justice.gov/tribal/ctas2013/solicitation-document.pdf). The CTAS application due date is Tuesday, March 19, 2013, 9:00 p.m. eastern time.

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