

**BUREAU OF JUSTICE ASSISTANCE
SECOND CHANCE ACT
TARGETING OFFENDERS WITH CO-OCCURRING
SUBSTANCE ABUSE AND MENTAL HEALTH PROGRAM
PERFORMANCE MEASURES**

The following pages outline general questions and performance measures for the Bureau of Justice Assistance (BJA) *Second Chance Act (SCA) Targeting Offenders with Co-occurring Substance Abuse and Mental Health Grant Program*. A Second Chance co-occurring program is designed to help transition ex-offenders from prison and jail to the community. The performance measures for this SCA program were established to indicate to what extent grant activities meet the following objectives:

1. Use validated assessment instruments to screen and identify offenders for treatment and reentry planning;
2. Implement a transition plan for offenders, incorporating both pre- and post-release services;
3. Provide treatment services (including substance abuse and mental health) to offenders;
4. Offer additional services (including pro-social, educational/vocational, employment, and housing) to offenders;
5. Support offenders with case management to monitor reintegration; and
6. Reduce recidivism.

The *Targeting Offenders with Co-occurring Substance Abuse and Mental Health Grant Program* performance measures are reported in two formats—quantitatively (numeric) and qualitatively (narrative responses). The quantitative data are entered in the BJA Performance Measurement Tool (PMT) for each quarterly activity period, referred to as a reporting period. The qualitative data consist of eight open-ended questions reported in July and January of each calendar year based on activities that occurred during the previous 6-month period.

NOTE: Data entry and reporting in the PMT began with an initial pilot period of measures in October 1, 2011. Subsequently, measures were revised, and data collection and reporting on the finalized measures begins October 1, 2012. Succeeding data entry will occur quarterly, with a 30-day submission period following the close of the reporting period.

In addition, in July and January of each calendar year, you are responsible for creating the *GMS Report* from the PMT that you upload into the Grants Management System (GMS). During the nonsubmission periods, you are encouraged to create this report for your records.

Your response to the questions that follow must be entered in the PMT located at <https://www.bjaperformancetools.org>. If you have any questions about the PMT or performance measures, please call the BJA Performance Tools Help Desk at 1-888/252-6867, or send an e-mail to BJAPMT@csrincorporated.com.

If you have questions about your program, please contact your State Policy Advisor (SPA) at <http://www.ojp.usdoj.gov/BJA/resource/ProgramsOffice.html>.

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You will be asked to enter information designed to answer several sets of questions. The first set of questions is about the general award. The next set concerns the co-occurring program's structure and the treatment services provided. This will be followed by questions on program administration; participant characteristics; successful and unsuccessful completions; treatment services; and finally on recidivism, which will only be reported at the close of the grant. Reported data should reflect all sources of Second Chance Act funding (both BJA and non-BJA), even activities that were not included in the grant application.

GENERAL AWARD INFORMATION

The first set of questions concerns information about the general award. Please select the appropriate indicators that best reflect the co-occurring program.

1. Is the grantee **operational** during the reporting period? *The grantee is operational when they: 1) have active participants, AND 2) have obligated, expended, and/or drawn down funds with their Second Chance Act award. By selecting "yes," the program becomes operational and will remain so until the grantee closes out the award OR until there are no participants enrolled in the co-occurring program. If the grantee has not admitted participants with their Second Chance Act award, select "no."*
 - A. Yes (Go to question 3)
 - B. No (Go to question 2)

2. Has the grantee conducted **planning activities** in the reporting period? *Planning activities may include hiring personnel, training staff, and any other activities conducted to prepare the program for participant admission.*
 - A. Yes (Go to question 3)
 - B. No (Please explain below)

3. Is this the last time the grantee is reporting in the PMT prior to **closing out** the BJA Second Chance Act award? *If "yes," the grantee must complete the required court and criminal involvement section.*
 - A. Yes
 - B. No

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4. In what **Federal congressional district(s)** were services provided?
 - A. Select district (drop-down box)

5. What is the implementing **organization type**?
 - A. Nonprofit organization
 - B. Tribal government
 - C. State agency
 - D. Unit of local government

6. Is the implementing organization **faith based**? *Organizations nationwide can define themselves as being faith-based organizations.*
 - A. Yes
 - B. No

7. Is the implementing organization **community based**? *BJA defines community-based programs as neighborhoods or organizations that are representative of communities or significant segments of communities. A community-based organization can also be faith based.*
 - A. Yes
 - B. No

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PROGRAM STRUCTURE AND TREATMENT SERVICES

The second set of questions concerns information on the co-occurring program structure and the treatment services provided. The information in this section will be pre-populated once complete, and it may be updated each reporting period if necessary.

Note: The questions below determine which service questions will appear, so choose them carefully. BJA's policy for Second Chance Act performance data entry is to report data on all activities regardless of funding source.

8. What type of **reentry services** does the program provide to participants? *Select the reentry services that best reflect the program design. For example, if the program only serves participants who have been released from prison or jail, select "post-release services only." This statement is true even if assessments occur pre-release and participants only receive services once released.*
- A. Provides pre-release services only
 - B. Provides post-release services only
 - C. Provides both pre- and post-release services
9. Are **co-occurring services** provided to participants, either **directly** or through **referrals**? *Co-occurring services are therapies that focus on treating mental health and substance abuse dependency together.*
- A. Yes, participants receive pre-release co-occurring services only
 - B. Yes, participants receive post-release co-occurring services only
 - C. Yes, participants receive both pre- and post-release co-occurring services
 - D. No, co-occurring services are not provided
10. Are **cognitive-based services** provided to participants, either **directly** or through **referrals**? *Cognitive-based services are therapies that focus on the thought patterns, feelings, and behaviors of clients. These services aim to help clients change how they think and act.*
- A. Yes, participants receive pre-release cognitive-based services only
 - B. Yes, participants receive post-release cognitive-based services only
 - C. Yes, participants receive both pre- and post-release cognitive-based services
 - D. No, cognitive-based services are not provided

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11. Are **employment services** provided to participants, either **directly** or through **referrals**?
Employment services provide job assistance to participants to help find them employment. They increase opportunities for ex-offenders to find jobs and stay employed.
- A. Yes, participants receive pre-release employment services only
 - B. Yes, participants receive post-release employment services only
 - C. Yes, participants receive both pre- and post-release employment services
 - D. No, employment services are not provided
12. Are **educational services** provided to participants, either **directly** or through **referrals**?
Educational services foster knowledge and help participants obtain a high school diploma, GED, vocational certificate, and/or higher education.
- A. Yes, participants receive pre-release educational services only
 - B. Yes, participants receive post-release educational services only
 - C. Yes, participants receive both pre- and post-release educational services
 - D. No, educational services are not provided
13. Are **housing services** provided to participants, either **directly** or through **referrals**?
Housing services assist participants in finding a place to live. They are designed to help individuals and families find, obtain, or retain suitable housing. Transitional housing and halfway houses are included.
- A. Yes, participants receive pre-release housing services only
 - B. Yes, participants receive post-release housing services only
 - C. Yes, participants receive both pre- and post-release housing services
 - D. No, housing services are not provided

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PROGRAM ADMINISTRATION

The next set of questions asks about the co-occurring program characteristics, including information on the grantee's target population and baseline recidivism.

Program Characteristics

The information in this section will be pre-populated once complete, and it may be updated each reporting period if necessary.

14. Is the grantee **reporting** only on **BJA-funded activities** or on all activities regardless of funding source? *BJA's policy for Second Chance Act performance data entry is to report data on all activities regardless of funding source.*
- A. BJA-funded activities only
 - B. All activities
15. Estimate the **annual co-occurring program cost**. *The program cost should include BJA funds, state and local funds, matches, and any other source of funds. Costs can include personnel salaries, fringe benefits, travel expenses, equipment and supplies, consultants, and contracts such as those for treatment service providers; as well as other costs including but not limited to rent, telephone, janitorial or security services, and any indirect costs.*
- A. \$ _____
16. Is the co-occurring program **jail based** or **prison based**?
- A. Jail based
 - B. Prison based
 - C. Both
17. Enter a co-occurring **program description** below.

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18. List the **target population** the grantee will be serving. *Include information such as the risk level of the participants; the type of facility; the geographic area where ex-offenders were released; and whether particular gender, racial, and/or ethnic characteristics are targeted.*

19. What is the **expected number of participants** the co-occurring program plans to serve? *The value may correspond to what was reported in the grant application.*

A. Enter the expected number of participants _____

20. What is the date that the co-occurring program first enrolled a participant with the BJA **Second Chance Act award funding**? *The implementation date for questions 20 and 21 may be the same if the co-occurring program did not exist before the BJA Second Chance Act award.*

A. Enter date (____/____/____)

21. What is the date that the co-occurring program **first enrolled** a participant? *For example, if the co-occurring program was in existence before the BJA Second Chance Act award, enter that date. The intent of the question is to determine the length of time since program implementation.*

A. Enter date (____/____/____)

Baseline Recidivism

22. What is the **baseline recidivism rate**? *Provide a rate for a population that most closely represents the grantee's target population. If the grantee does not have a baseline rate similar to the target population, use a recidivism rate for ex-offenders that have been released from a state facility, local prison, or jail.*

A. Enter baseline recidivism rate _____

23. What **population** was the baseline recidivism rate calculated for? *Select one.*

A. Ex-offenders similar to the target population

B. Ex-offenders from a county/local jail facility

C. Ex-offenders from a prison facility

D. Ex-offenders from the entire state

E. Other _____

F. If other, please explain _____

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24. What **type** of baseline **recidivism rate** is the grantee providing? *Select one.*

- A. Rearrest rate
- B. Reconviction rate
- C. Reincarceration rate
- D. Revocation that led to reincarceration
- E. Other
- F. If other, please explain _____

25. How long was the **follow-up period** for the baseline rate?

- A. Enter number in months _____

26. What **percent reduction** in recidivism is the grantee trying to achieve?

- A. Enter percent _____

27. What is the **expected date** when the recidivism reduction will be achieved?

- A. Enter date (____/____/____)

28. Is there any other **additional information** you would like to provide about the baseline rate or your recidivism reduction goal? *If "no," write N/A.*

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PARTICIPANT CHARACTERISTICS

The next set of questions is about the number of participants who are eligible and admitted to the co-occurring program; assessment activities; and the race, ethnicity, and gender of those who were admitted to the co-occurring program. Grantees should report all participants who received services during the reporting period.

Eligible and Admitted Participants

29. How many individuals were **eligible** to participate in the co-occurring program? *Eligible participants include individuals who qualify to participate in the program, such as those who meet the requirements of the target population.*
- A. Number eligible for pre-release services _____
30. How many **total** participants were **enrolled** in the co-occurring program during the reporting period? *The count includes new admissions, those previously admitted who continue to participate, and those who dropped out during the reporting period.*
- A. Total number enrolled in pre-release services _____
- B. Total number enrolled in post-release services _____
31. How many **NEW participants** were admitted to the co-occurring program? *New participants are unique individuals who began receiving services in the reporting period. Only individuals who exit the program without completion and are readmitted may be counted twice. For the first reporting period that the grantee becomes operational, report all participants enrolled as NEW.*
- A. Number of NEW participants admitted to pre-release services _____
- B. Number of NEW participants admitted to post-release services _____
- i. Of the number of NEW participants admitted to post-release, how many completed the pre-release program requirements? _____

Assessment Activities

32. Does the co-occurring program use a **risk and need** assessment? *A risk and need assessment is an instrument used to help identify factors that may lead an offender to reoffend. It pinpoints needed services to minimize those risks.*
- A. Yes (Go to question 33)
- B. No (Go to question 36)

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33. Is the risk and need assessment instrument **validated**? *A validated risk assessment is one that has been empirically proven to be effective at predicting criminal recidivism. A normalized risk instrument is one that has been normed, or proven reliable, for the grantee's target population.*
- A. Not validated
 - B. Validated
 - C. Validated and normalized
34. What risk and need **assessment** instrument is used? *(Drop-down box)*
- A. For participants receiving pre-release services _____
35. What was the **risk assessment level** of **NEW pre-release** participants? *Risk assessments can occur before or after the participant is admitted to the program. The number of participants reported should equal the total number of NEW participants admitted during the reporting period.*

Low-, Moderate-, and High-Risk Participants		Pre-release
Measures		Pre-release
A	Low Risk	
B	Moderate Risk	
C	High Risk	
D	Don't know	

36. How many **NEW** participants received a **case plan** (transition plan)? *A case plan or transition plan is designed to reduce criminogenic risk and need and to support reintegration of offenders into the community. Case plans can be made before or after the participant is admitted to the program.*
- A. For participants receiving pre-release services _____

Post-release Drug Testing

37. Are participants in the co-occurring program given **bioassays** for **alcohol** or **drug screening**? *A bioassay is a biological assay or sample used to determine the presence or strength of alcohol or drugs. Examples of bioassays include urinalysis, oral, hair, saliva, or blood tests.*
- A. Yes **(Go to question 38)**
 - B. No **(Go to question 40)**

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38. Of those enrolled in the co-occurring program for at least **90 days**, how many participants were tested for alcohol or illegal substances during the reporting period? *The count should be an unduplicated count only of participants enrolled in the program at least 90 days who were tested for alcohol or illegal substance use.*

A. For participants receiving post-release services _____

39. Of those enrolled in the co-occurring program for at least **90 days**, how many participants **tested positive** for alcohol or illegal substances during the reporting period? *The number entered should be an unduplicated count only of participants enrolled in the program at least 90 days who tested positive for alcohol or illegal substances, and should be equal to or less than the number of participants tested. If not, please check for data entry error. Alcohol and substance use information should be based on documented tests rather than self-reported information from program participants. Include all participants who were enrolled in the program, regardless of whether they successfully completed the program, exited the program without completion, or are currently enrolled in the program.*

A. For participants receiving post-release services _____

Race, Ethnicity, and Gender

40. Enter the appropriate **ethnicity and gender**, and then **race and gender**, of **NEW** participants admitted to the **pre-release** co-occurring program. *Hispanics should be counted in the race category that best describes their racial identity, including White, Black or African American, Asian, American Indian or Alaska Native, Pacific Islander or Native Hawaiian, multiracial, other, or unknown. Note that the counts reported in the ethnicity and race matrices should be equal, because people of Hispanic origin may be of any race. For instance, if there are 10 new male participants enrolled in the program who are Non-Hispanic and White, 10 should be reported under Non-Hispanic Male under Ethnicity and Gender (question 40A) and 10 under White Male under Race and Gender (question 40B). For the first reporting period that the grantee becomes operational, include all participants enrolled in the program.*

A. Enter the **ethnicity and gender** of **NEW** participants admitted to the **pre-release** co-occurring program.

Ethnicity and Gender		
Measures		
		Males
		Females
A	Hispanic or Latino/a	
B	Non-Hispanic or Latino/a	
C	Unknown	

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B. Enter the **race and gender** of **NEW** participants admitted to the **pre-release** co-occurring program.

Race and Gender			
Measures		Males	Females
A	White		
B	Black or African American		
C	Asian		
D	American Indian or Alaska Native		
E	Pacific Islander or Native Hawaiian		
F	Multiracial		
G	Other		
H	Unknown		

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SUCCESSFUL AND UNSUCCESSFUL COMPLETIONS

The next set of questions is about participants who successfully or unsuccessfully completed the co-occurring program requirements. This section also asks questions concerning the risk level, employment, and housing status of those who exited the program. Successful completion is defined as the finishing point of the co-occurring obligations and program requirements. Definitions of successful completion will vary by co-occurring program; however, all programs should have specific requirements that equate to a successful completion. Unsuccessful completion is defined as any reason why the participant did not or could not complete the co-occurring program. Grantees should only report successful and unsuccessful completions for those individuals who were participating in the co-occurring program during the reporting period.

Successful Completions

41. **Define** successful completion for the co-occurring program.

42. What is the expected co-occurring **program length** in **months**?

- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____

43. Have any participants **successfully completed** the co-occurring program requirements in the reporting period?

- A. Yes (**Go to question 44**)
- B. No (**Go to question 45**)
 - i. If no, why have participants **not successfully completed** the co-occurring program?

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44. How many participants **successfully completed** the co-occurring program requirements?
- A. Number of participants who completed pre-release services _____
 - B. Number of participants who completed post-release services _____
 - i. Of the post-release participants who completed the program requirements, how many participants also successfully completed pre-release services? _____

Unsuccessful Completions

45. Have any participants **unsuccessfully exited** the co-occurring program in the reporting period?
- A. Yes (Go to question 46)
 - B. No (Go to question 47)
46. Enter the number of individuals who **did not complete** the co-occurring program for the categories below. *Participants should not be counted in more than one category, so choose the option that best represents why the individuals did not complete the program. For example, if participants broke the program’s rules, then they would fall under “A”; but if they stopped attending treatment services, they would fall under “C.”*

Unsuccessful Completions			
Measure		Pre-release	Post-release
A	Number of participants no longer in the program due to failure to meet program requirements (other than those listed below)		
B	Number of participants no longer in the program due to court or criminal involvement (technical violation, arrest, conviction, revocation, reincarceration)		
C	Number of participants no longer in the program due to a lack of engagement (no-shows and nonresponsive participants)		
D	Number of participants no longer in the program due to absconding		
E	Number of participants no longer in the program due to relocating or case transfer		
F	Number of participants no longer in the program due to death or serious illness		
G	Number of participants who did not complete the program for other reasons (please specify) _____		

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Outcomes for Post-release Program Exits

47. What was the **risk assessment level** for those individuals who **exited post-release services**? *All fields combined should equal the number of successful and unsuccessful completers who exited the program during the reporting period.*

Low-, Moderate-, and High-Risk Program Exits			
Measures		Successful Completers	Unsuccessful Completers
A	Low Risk		
B	Moderate Risk		
C	High Risk		
D	Don't know		

48. How many post-release participants **exited** the co-occurring program and were **employed** during the reporting period? *Participants are considered to have maintained employment if a job is lost and a new job is found within 30 days. The "don't know" category indicates the number of individuals whose employment status is unknown, not the number of individuals who were unemployed.*

Post-release Program Exits and Employment			
Measures		Exited with Employment	Don't Know
A	Participants who successfully completed the program		
B	Participants who unsuccessfully completed the program		

49. How many post-release participants **exited** the co-occurring program and were **housed** during the reporting period? *Housing can include transitional housing, such as group homes and long-term shelters. Report on individuals, not the number of times housing was obtained. The "don't know" category indicates the number of individuals whose housing status is unknown, not the number of individuals who were not housed.*

Post-release Program Exits and Housing			
Measures		Exited with Housing	Don't Know
A	Participants who successfully completed the program		
B	Participants who unsuccessfully completed the program		

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TREATMENT INTERVENTIONS AND SERVICES

The next set of questions is about the number of participants who received services in the following categories: co-occurring services, employment services, educational services, and housing services. Grantees should report those participants who received services during the reporting period.

Co-occurring Services

Co-occurring services are therapies that focus on treating mental health and substance abuse dependency together.

50. How many participants received a substance abuse and/or mental health **screening**? *A screening identifies participants who need further assessment or treatment, but it does not establish a definite diagnosis or treatment.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____
51. How many participants received a substance abuse and/or mental health **clinical assessment**? *A clinical assessment is provided by a licensed clinician and establishes a definite diagnosis and treatment.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____
52. Does the co-occurring program **refer** individuals out to other agencies to receive co-occurring services?
- A. Yes (Go to question 53)
 - B. No (Go to question 54)
53. How many **NEW participants** were **referred out** to receive co-occurring services? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____
54. Does the co-occurring program provide co-occurring services **directly** to participants?
- A. Yes (Go to question 55)
 - B. No (Go to the next set of service questions applicable)

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55. How many **total** participants were **enrolled** in co-occurring services that were **directly provided** during the reporting period? *The count includes new admissions, those previously admitted who continue to participate, and those who dropped out during the reporting period.*
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____
56. How many **NEW participants** were **enrolled** in co-occurring services that were **directly provided**? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____

Cognitive-Based Services

Cognitive-based services are therapies that focus on the thought patterns, feelings, and behaviors of clients. These services aim to help clients change how they think and act.

57. Does the co-occurring program **refer** individuals out to other agencies to receive cognitive-based services?
- A. Yes (Go to question 58)
- B. No (Go to question 59)
58. How many **NEW participants** were **referred out** to receive cognitive-based services? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____
59. Does the co-occurring program provide cognitive-based services **directly** to participants?
- A. Yes (Go to question 60)
- B. No (Go to the next set of service questions applicable)
60. How many **total** participants were **enrolled** in cognitive-based services that were **directly provided** during the reporting period? *The count includes new admissions, those previously admitted who continue to participate, and those who dropped out during the reporting period.*
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____

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61. How many **NEW participants** were **enrolled** in cognitive-based services that were **directly provided**? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____

Employment Services

Employment services provide job assistance to participants to help find them employment. They increase opportunities for ex-offenders to find jobs and stay employed.

62. Does the co-occurring program **refer** individuals out to other agencies to receive employment services?
- A. Yes (Go to question 63)
 - B. No (Go to question 64)
63. How many **NEW participants** were **referred out** to receive employment services? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____
64. Does the co-occurring program provide employment services **directly** to participants?
- A. Yes (Go to question 65)
 - B. No (Go to the next set of service questions, if applicable)
65. How many **total** participants were **enrolled** in employment services that were **directly provided**? *The count includes both new enrollees and those previously enrolled who continue to participate.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____
66. How many **NEW participants** were **enrolled** in employment services that were **directly provided**? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____

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67. How many participants who were directly provided with employment services **obtained employment**? *Participants are considered to have maintained employment if a job is lost and a new job is found within 30 days. Report the number of participants who obtained a job and not the number of jobs that were obtained. For example, if one person obtains a job in this reporting period but then lost his or her job and obtained another job in the next reporting period, only count the participant in the reporting period when the first job was obtained.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____

Educational Services

Educational services foster knowledge and help participants obtain a high school diploma, GED, vocational certificate, and/or higher education.

68. Does the co-occurring program **refer** individuals out to other agencies to receive educational services?
- A. Yes (Go to question 69)
 - B. No (Go to question 70)
69. How many **NEW participants** were **referred out** to receive educational services? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____
70. Does the co-occurring program provide educational services **directly** to participants?
- A. Yes (Go to question 71)
 - B. No (Go to the next set of service questions applicable)
71. How many **total** participants were **enrolled** in educational services that were **directly provided** during the reporting period? *The count includes new admissions, those previously admitted who continue to participate, and those who dropped out during the reporting period.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____

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72. How many **NEW participants** were **enrolled** in educational services that were **directly provided**? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____
73. How many participants who were directly provided with educational services obtained a **high school diploma** or **equivalent** (GED)?
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____
74. How many participants who were directly provided with educational services obtained a **vocational certificate**?
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____
75. How many participants who were directly provided with educational services obtained **higher education**? *Higher education includes college and graduate degrees.*
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____

Housing Services

Housing services assist participants in finding a place to live. They are designed to help individuals and families find, obtain, or retain suitable housing. Transitional housing and halfway houses are included.

76. Does the co-occurring program **refer** individuals out to other agencies to receive housing services?
- A. Yes (**Go to question 77**)
- B. No (**Go to question 78**)
77. How many **NEW participants** were **referred out** to receive housing services? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
- B. For participants receiving post-release services _____

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78. Does the co-occurring program provide housing services **directly** to participants?
- A. Yes (Go to question 79)
 - B. No (Go to the narrative questions, when applicable)
79. How many **total** participants were **enrolled** in housing services that were **directly provided** during the reporting period? *The count includes new admissions, those previously admitted who continue to participate, and those who dropped out during the reporting period.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____
80. How many **NEW participants** were **enrolled** in housing services that were directly provided? *New participants are unique individuals who began receiving services during the reporting period.*
- A. For participants receiving pre-release services _____
 - B. For participants receiving post-release services _____
81. How many participants who were directly provided with services **obtained housing**? *Housing can include transitional housing, such as group homes and long-term shelters. Include any participant who is not homeless or without a place to stay. Report on individuals, not the number of times housing was obtained.*
- A. For participants receiving post-release services _____

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COURT AND CRIMINAL INVOLVEMENT

The next set of questions is about court and criminal involvement for ex-offenders who have ever participated in the Second Chance Act co-occurring program. Note that individuals can be included in more than one category. For example, an ex-offender could be arrested and have a conviction; thus, the individual should be counted in both categories. If an ex-offender has multiple arrests or convictions, only count that individual once. This section is to be completed at the close of the grant.

82. Since the **start** of the Second Chance Act **BJA award**, how many ex-offenders:
- A. Are still participating in post-release services? _____
 - B. Have successfully completed post-release services? _____
 - C. Did not complete post-release services? _____
83. What is the **average number of days** that have elapsed since ex-offenders have been released from prison or jail? *Calculate this rate by averaging the number of days since release for each individual.*
- A. Average number of days since release _____
84. Since the start of the Second Chance Act BJA award, enter the total number of ex-offenders who have had a **court** and/or **criminal involvement event**. *An ex-offender can be counted in more than one category (i.e., an individual can have an arrest and a conviction and then be reincarcerated). However, do not count the frequency of events (i.e., number of arrests and convictions). Pending charges that the individual had prior to entering the program should not be counted.*

Court and Criminal Involvement Since the Start of the BJA Award for Ex-offenders Who Have Been Released from Prison or Jail					
Measure		Arrested and Booked on a New Charge	Conviction for a New Charge	Revocation of the Terms of Supervised Release	Reincarceration
A	Ex-offenders who are still participating in the program				
B	Ex-offenders who successfully completed the program				
C	Ex-offenders who unsuccessfully completed the program				

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85. How was the information obtained for those ex-offenders who were **arrested and booked** on a new charge? *Select the best option that describes how the information was obtained.*

- A. The grantee is a criminal justice agency such as the department of corrections, probation, or parole and has access to this information.
 - B. The grantee has a Memorandum of Understanding (MOU), a Memorandum of Agreement (MOA), or a linkage agreement with a correctional agency that has access to this information.
 - C. The grantee conducts public record jail/prison searches online.
 - D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident).
 - E. The grantee does not have access to official justice information.
 - F. Other (Please specify)
-
-

86. How was the information obtained for those ex-offenders who were **convicted** of a new crime? *Select the best option that describes how the information was obtained.*

- A. The grantee is a criminal justice agency such as the department of corrections, probation, or parole and has access to this information.
 - B. The grantee has a Memorandum of Understanding (MOU), a Memorandum of Agreement (MOA), or a linkage agreement with a correctional agency that has access to this information.
 - C. The grantee conducts public record jail/prison searches online.
 - D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident).
 - E. The grantee does not have access to official justice information.
 - F. Other (Please specify)
-
-

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87. How was the information obtained for ex-offenders who had a **revocation** of the terms of supervised release? *Select the best option that describes how the information was obtained.*

- A. The grantee is a criminal justice agency such as the department of corrections, probation, or parole and has access to this information.
 - B. The grantee has a Memorandum of Understanding (MOU), a Memorandum of Agreement (MOA), or a linkage agreement with a correctional agency that has access to this information.
 - C. The grantee conducts public record jail/prison searches online.
 - D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident).
 - E. The grantee does not have access to official justice information.
 - F. Other (Please specify)
-
-

88. How was the information obtained for those ex-offenders who were **reincarcerated**? *Select the best option that describes how the information was obtained.*

- A. The grantee is a criminal justice agency such as the department of corrections, probation, or parole and has access to this information.
 - B. The grantee has a Memorandum of Understanding (MOU), a Memorandum of Agreement (MOA), or a linkage agreement with a correctional agency that has access to this information.
 - C. The grantee conducts public record jail/prison searches online.
 - D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident).
 - E. The grantee does not have access to official justice information.
 - F. Other (Please specify)
-
-

89. For which **population(s)** is the grantee able to **obtain official justice information**? *Select all that apply.*

- A. Ex-offenders who are still participating in the program
- B. Ex-offenders who successfully completed the program
- C. Ex-offenders who unsuccessfully exited the program

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90. Was the information for each ex-offender **verified**? *Verified is defined as assessing whether each individual has had a court or criminal involvement event since the start of the BJA Second Chance Act award.*

A. Yes (Go to question 91)

B. No (Go to the narrative questions, when applicable)

91. How was the information for ex-offenders **verified**? *Verified is defined as assessing whether each individual has had a court or criminal involvement event since the start of the BJA Second Chance Act award.*

**BUREAU OF JUSTICE ASSISTANCE
SEMIANNUAL NARRATIVE QUESTIONS**

NARRATIVE QUESTIONS

You will be asked to answer the following questions in January and July of each calendar year. Answer the questions based on the 6-month period. You can use up to 5,000 characters for each response.

1. What were your accomplishments within this reporting period?

2. What goals were accomplished, as they relate to your grant application?

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question #3?

- A. Yes (Please explain below)
- B. No (Go to question 5)

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5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?

- A. Yes (Go to question 6)
- B. No (Please explain below)

6. What major activities are planned for the next 6 months?

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

8. Does the grantee have any success stories that BJA can highlight and share with the public? If yes, please explain below.

THANK YOU FOR PARTICIPATING!