

POLICE EXECUTIVE FELLOWSHIP PROGRAM (PEFP)
Program Overview
October 2008

The Police Executive Fellowship Program (PEFP) is a program designed to provide a professional opportunity for state and local law enforcement officials to serve on rotational assignments at the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and the Bureau of Justice Assistance (BJA). ATF is a principal federal law enforcement agency dedicated to preventing terrorism, reducing violent crime, and protecting our Nation. ATF is committed to working directly, and through partnerships with state and local law enforcement agencies, to investigate and reduce crime involving firearms and explosives, acts of arson, and illegal trafficking of alcohol and tobacco products. BJA provides cutting edge training, technical assistance, implementation support, and policy leadership in support of state and local public safety agencies. In partnership with BJA, ATF will continue to foster relationships with state and local law enforcement agencies through the implementation of PEFP.

PURPOSE

The purpose of the ATF/BJA PEFP is to continue enhancing partnerships and relationships with state and local law enforcement agencies. Upon acceptance into PEFP, the Fellows will be assigned to program areas that will assist with law enforcement policy, operations and training, and subsequently benefit state and/or local agencies.

OBJECTIVES

The PEFP has the following objectives:

- To attract leaders from state and local law enforcement agencies who have a clear interest in and commitment to leadership and management.
- To provide state and local law enforcement officials with developmental opportunities that will increase their knowledge of ATF/BJA operations and capabilities.
- To infuse state and local perspectives on high visibility Federal programs and initiatives and on emerging issues.
- To provide state and local law enforcement agencies' future senior managers with additional management and leadership skills.

NOMINATION/SELECTION PROCESS

A. Application Process

Each PEFP candidate must submit an “Application to Participate in the ATF/BJA Police Executive Fellowship Program” form, as well as a “Nomination of Law Enforcement Officer” form (see Attachments). The application and nomination form will be provided to the potential Fellow by the respective Field Division SAC. Both forms must be returned to the Leadership Institute, with a cc: to the FO DAD, by the requested timeframe.

B. Nomination Process

The process for nominating state and local law enforcement officers for PEFP is as follows:

1. The Office of Training and Professional Development (TPD) will notify all Assistant Directors (ADs) of the upcoming training opportunity. TPD will then provide the information to the Deputy Assistant Directors (DADs), Field Operations (FO) on the opportunity to nominate candidates for this program. Note: In some instances geographic targeting may be used (e.g. candidates only from the west, or only from a particular state).
2. FOs will request the Special Agent(s) in Charge (SAC) to identify potential Fellows, in coordination with their field divisions, based on the following criteria:
 - Knowledge of the candidate and proven interest in enhancing relationships between Federal and state/local law enforcement
 - Overall benefit to ATF/BJA
 - Ability to provide visibility at the appropriate senior management level
 - Expertise related to a PEFP specific program area
 - Continual demonstration of high caliber professionalism
3. The SACs will obtain the names of potential Fellows, determine the best qualified based on the above criteria, and submit nominations (one per field division) to the Leadership Institute, with a cc: to the respective FO DAD, by the required date.
4. If a directorate, other than Field Operations, wishes to nominate an individual for PEFP, the nominee must still provide the required application/nomination forms to the respective Field Division SAC for coordination.

The PEFP nominee must meet the following minimum requirements prior to nomination:

- A full-time sworn officer of a duly constituted law enforcement agency of a municipality, county, or state, having at least 10 continuous years of experience;
- Attained the equivalent rank of sergeant or above;
- Is of excellent character and embodies a reputation of professional integrity;

- Agrees to undergo a full background investigation (cost incurred by ATF);
- College degree preferred.

C. Selection Process

The Leadership Institute will provide all candidate application packets to a selection panel consisting of the TPD DAD, OSII DAD, and at least one FO DAD, for review and final selection. The selection of the Fellow(s) will be based on the recommendations of this panel, funding availability, as well as information included in the application packet. The criteria used by the panel to select the Fellow(s) will be based on the following:

- Expertise related to a PEFP specific program area
- Significant civilian, law enforcement and/or military experience
- Personal qualifications such as education, awards, training, special skills, etc.

Prior to official notification, the Leadership Institute will provide the name(s) of the selected Fellow(s) to BJA for interviewing (if desired) and final concurrence. The number of Fellowship slots is contingent on BJA funding allotment and the related reimbursable agreement in place at the time. Currently, ATF is recruiting for three (3) fellows, each of whom will be assigned to one concurrent six-month project (refer to PEFP application for project overviews).