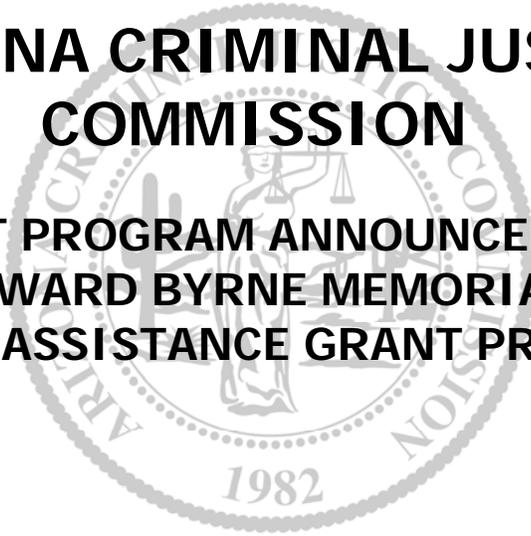


ARIZONA CRIMINAL JUSTICE COMMISSION

GRANT PROGRAM ANNOUNCEMENT EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM



FY 2007 COMPETITIVE GRANT SOLICITATION

Eligibility

States agencies, tribal, county and local governments and non-profit agencies that meet the qualifications are eligible to apply.

Deadline

All applications are due by 3:00 p.m. on April 14, 2006

For Assistance

If you have any questions about this grant solicitation or are having difficulties with the grant management system, contact Kathy Karam, Program Manager (602) 364-1162 or Kristie Brackens, Program Coordinator (602) 364-1168, or e-mail us at jag@azcjc.gov.

INTRODUCTION

The Arizona Criminal Justice Commission is publishing this notice to announce the solicitation for the Edward J. Byrne Memorial Justice Assistance Grant for FY2007. Arizona focuses the formula grant funds on the support of multi-jurisdictional multi-agency drug, gang and violent crime task forces, tandem prosecution projects, adjudication, detention and forensic laboratory activities, as well as drug prevention and education programs. The goal of the program is to leverage state and federal funds to raise the level and effectiveness of collaborative enforcement efforts that successfully attack drug, violent crime and criminal street gang problems throughout Arizona. In addition, programs are **strongly** encouraged to coordinate efforts with criminal justice and other initiatives such as the direct 40 percent Byrne/JAG funds, Methamphetamine Initiatives, Homeland Security and strategies for improving criminal history records.

ABOUT THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG)

Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant (JAG) Program (42 U.S.C. 3750) allows states, tribes and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG blends the previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs to provide agencies with the flexibility to prioritize and place justice funds where they are needed most.

Byrne/JAG funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice for any one or more of the following purpose areas:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment programs
- Planning, evaluation and technology improvement programs

The Arizona Criminal Justice Commission has approved use of Byrne/JAG funding to projects within the following priorities and purpose areas:

Priority #1 Multi-jurisdictional, multi-agency drug, gang and violent crime task forces and their tandem prosecution projects

Performance Measures:

- Analysis of drug investigations, search warrants issued, and arrests made, amount and value of drugs seized, prosecution opportunities, charges filed, and the disposition of cases.
- Cost per arrest and asset forfeitures will be considered as measurements of performance.
- Analysis to ensure collaboration with other criminal justice agencies, task forces and prosecution programs.
- Number of participants in alternative to prosecution initiatives, such as drug treatment.

- Analysis of gang investigations, search warrants issued, and arrests made, intelligence systems developed, prosecution opportunities, charges filed, and the disposition of cases.

Priority #2 Criminal justice records improvement (*THIS PRIORITY WILL BE ADVERTISED AND FUNDED UNDER A SEPARATE ANNOUNCEMENT*)

Priority #3 Forensic laboratories, adjudication, and detention

Performance Measures:

Forensics:

- Analysis of cases handled per chemist, cost per case for processing, timeliness of processing of evidence, reports completed for police and prosecutors.
- Case turn-around time in preparation of cases for trial.

Adjudication:

- Average time for processing drug cases from filing or initial arraignment through final disposition, and quantity of urinalysis tests performed.
- Number of participants in alternative specialty drug adjudication functions, including successful participants or graduates.

Detention:

- Number of positions funded per drug offender. Training for detention staff in effective management of drug use population.
- Number of participants in alternative to incarceration programs including successful completion of program.

Priority #4 Drug prevention and education programs

Performance Measures:

- Public community presentations interactions held. Prevention awareness training provided by law enforcement.
- Participation in the Arizona Youth Survey and using risk and protective factors for developing community substance abuse and prevention strategies.
- Innovative programs created to assist citizens in prevention and control of crime.
- Number of school-based gang education programs, including community-based social intervention and gang diversion programs.

PROGRAM STRATEGY

This program is designed to implement various projects identified in the *Arizona Drug, Gang and Violent Crime Strategy* available at www.azcjc.gov, which has been developed for the years 2004 - 2007 and submitted to the United States Department of Justice, Bureau of Justice Assistance. The strategy was amended by the Arizona Criminal Justice Commission on March 24, 2005, to include drug prevention and education programs as priority number four (4).

FUNDING

The Byrne/JAG program size has been set by the Commission at \$12,041,555. This includes \$3,624,933 in federal funds, \$2,416,622 in local cash matching funds and \$6,000,000 in Drug and Gang Enforcement account funds to supplement the federal monies.

The Commission is presently making these funds available for multiple grants to be allocated directly to state, county, and local criminal justice agencies, and faith-based groups for projects which will achieve the goals of the Edward Byrne Memorial Justice Assistance Grant within the four (4) priority areas listed above. All applicants must certify that matching funds are available at time of application. All projects funded under this program will be for 12 months starting July 1, 2006 and ending June 30, 2007. To the greatest extent practicable, all products purchased with grant funds should be American made.

Program income generated as a result of federally funded projects must be spent on Byrne/JAG related activities and expended prior to the receipt of any federal funds.

Non Competitive - Under 10K Projects

Funding will not be provided directly to these projects. These funds will be used to support the larger multi-jurisdictional, multi-agency narcotics task forces and their tandem prosecution projects that in turn provide benefit to the local communities.

ALLOWABLE COSTS

Additional funds may not be available in future years. When requests are made to fund personnel or other ongoing, continuing activities or costs, applicants should identify future potential funding sources. Eligible expenses include personnel, employee related expenses (ERE), overtime, travel, operating costs, costs related to contractual or consulting services and equipment.

RESTRICTIONS ON USE OF FUNDS

Byrne/JAG funds cannot be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety. Based on extraordinary and exigent circumstances making the use of funds essential, BJA may certify a state's request to use funds for:

- Vehicles, vessels, or aircraft;
- Luxury items;
- Real estate; and
- Construction projects, other than penal or correctional institutions.

REPORTING AND SPECIAL REQUIREMENTS

Applicants **must** submit, within seven (7) calendar days from the ACJC online application date, a copy of any Byrne Justice Assistance Grant (JAG) application submitted by you or on behalf of your Unit of Local Government to the Bureau of Justice Assistance under the 40 percent direct local funding solicitation, if your agency was eligible for funding. This direct local funding application copy should be mailed to the JAG Program Manager at the address below. In addition, if the applicant received any federal Methamphetamine Initiative grant funds, a copy of the application must be mailed to the JAG Program Manager at the address below at the time of submission to the

Arizona Criminal Justice Commission
1110 W. Washington, Suite 230
Phoenix, AZ 85007 (602) 364-1146

Department of Justice.

Applicants are also required to submit monthly financial and progress reports to the Commission and cooperate fully in any national evaluation efforts required by the federal government. A copy of the last available A-133 audit report, and documents from participating agencies indicating their intent to participate in and support the program, must be submitted to the Commission with the signed grant agreement.

HOW TO APPLY

To access the grants management system go to www.azcjc.gov/Grants/GMSIndex.asp. You will create, submit and monitor your application through a private, secure web site. New GMS users must register prior to log-on. If you have previously registered and your password does not work, you must register again. The application must be completed on this web site and submitted electronically. If you are having difficulties with the system, please call our office at 602-364-1162 or e-mail us at jag@azcjc.gov

Step 1: Signing On

1. Go to the ACJC home page "Apply for Grants" "Grants Management System."
2. On the Welcome page you will be able to log on or register.
3. You will not be able to log on until you receive an e-mail from ACJC with your password.
4. It is strongly suggested that you print the [instructions](#) prior to log-in or registration.

Step 2: Register a Grant

1. Select the Grant solicitation that you want to apply for from the drop-down menu.
2. Name the grant.

Step 3: Starting the Application

1. In the App Actions section, click on the word "Start" to begin.

Step 4: Filling out the Application

Section I – Agency Information

Please complete the information requested.

Section II – Project Information

Please complete the information requested – see evaluation criteria for components to be evaluated. Project Goals, Objectives Performance Measures and Timelines – Describe the broad overall goal of the projects. Objectives must be descriptive in terms of measurable observable events.

Example only;

PROGRAM GOAL	PROGRAM OBJECTIVE	PERFORMANCE MEASURE
To reduce the availability and abuse of controlled substances, related gang and violent crime activities through interdiction and prosecution of drug law violators.	Provide mid-to-upper-level narcotics investigative coverage; increase the number of drug dedicated law enforcement officers, especially those dedicated to mid-to-upper-level investigations.	Number of mid-to-upper-level investigators added.

Section III – Budget Information

Please complete the information as requested.

Confidential Funds request should be included as a category within "Operating Expenses."

Step 5: Submitting the Application

1. In the My Grants screen in the App Actions, you must hit the "Submit" to send your application to ACJC.

2. If there are no errors, the Certifications will appear; you must accept these certifications by pressing the ACCEPT button.
Certifications included are the following:
 - Match Requirement;
 - Compliance with Program Income requirement;
 - Compliance with Confidential Funds policy;
 - Compliance with Criminal Intelligence Systems;
 - Civil Right Laws and Equal Employment Opportunity Plan (EEOP) www.ojp.usdoj.gov/ocr;
 - Copy of Applications for Methamphetamine Initiative and 40 percent Direct Byrne/JAG grant funds must be made available to ACJC.
3. If there are any errors, you must correct these. Go to My Grants and select the "edit" under App Actions, look for the flags and complete the application. Finish the process by following steps numbers one and two above.

SELECTION CRITERIA

Each component of the application will be reviewed and evaluated by a committee. The maximum points awarded to each section of the application is listed below. In addition, each program will be evaluated for performance effectiveness.

Problem Statement (15 points)

Identification of the drug or drug related gang and violent crime problem in the community. Provide justifiable local data to show the nature and scope of the drug or drug related gang and violent crime problem in the community. Include previous and current efforts to address the problem.

Project Description (25 points)

Clearly explain how your agency will plan, organize, staff, direct and use resources to address the problem. The project must address the extent to which the proposed activities will help the state to meet the goals of *Arizona's 2004-2007 Drug, Gang and Violent Crime Strategy*. Highlight what specific activities are to be implemented using Byrne/JAG funds. The project must address the extent in which the application emphasizes collaborative strategies. The technical feasibility of the proposal and extent to which the proposal appears reasonable based on the agency or task force structure will be evaluated. In addition, the following points must be included:

- Discuss any community drug/gang education and or prevention program participation by project staff members. If there are no current community program participation, please describe your plans to participate in community drug/gang education and or prevention programs.
- Discuss how the Methamphetamine Initiative Grant and the Direct 40 percent Byrne/JAG funds will be used to coordinate with this project. If there will be no coordination, discuss why.
- Include a discussion on your project's sustainability plan. Explain how this project will be sustained if future funding were no longer available.

Goals and Objectives and Timelines (20 points)

Outline the specific goals and objectives of the project and how they will address the problem. The goals, objectives and performance measures must clearly outline the program activities.

Performance Evaluation (20 points)

Description of how the performance measures will be documented. Include what will be measured, who will measure it, and how evaluation findings will be used.

Budget (20 points)

Provide a proposed budget that is complete, allowable and cost-effective. A separate and thorough budget analysis broken out into personnel, overtime, consultant/contractual services, travel, operating expenses and total project costs is attached. If applicable, include breakdown and description of partial funding possibilities.

In addition to the application evaluation, each project will also be evaluated for performance effectiveness.

Performance Effectiveness

In addition to the application evaluation, projects will be evaluated on measurable and attainable goals and objectives. Programs must demonstrate effectiveness. The USDOJ Bureau of Justice Assistance has developed performance measurements for the Byrne/JAG program. Projects will be required to report on these national measures. See each priority area for performance measures that will be used to evaluate effectiveness.

APPEAL PROCESS

Applicants may pursue a two-step appeal process if their application is denied. If an application is not included for funding in the initial proposal, the applicant may verbally appeal to the Committee.

At that point, the Committee will either accept the staff proposal and recommend the proposal to the Commission or make changes and recommend the revised proposal to the Commission or table the proposal for further study. If an application is not recommended for funding by the Committee, the applicant may verbally appeal to the Commission. The Commission can approve the recommendation of the Committee, or make changes to the Committee proposal, or table the proposal for further study. The vote of the Commission is the final step of the process and no further appeals will be granted.

ADDITIONAL INFORMATION

Commission staff will present a proposed funding allocation plan to the Drug, Gang and Violent Crime Committee of the Commission for review. The Committee will present a recommendation regarding the allocation plan to the Arizona Criminal Justice Commission for review and final action. The proposed allocation plan will be made available to all applicants in the meeting agendas. Funds will be disbursed to agencies in accordance with the Commission's final approved allocation plan. Funds will be disbursed to agencies on a reimbursement basis, upon submission of reports showing expenditures.